JAMES COOK INSTITUTE



SOFTSKILL

ADVANCED

People Development: Dare To Care - Level 4

Description

Managers may not have the necessary skills to apply a systematic approach to identify the current and future job skills for themselves and their team members Managers will be equipped with knowledge, skills and abilities to identify and plan their professional development and that of their team members. In some ways, managers need to apply different coaching models to develop their team members professionally.

Who is this Course For?

This training is relevant to managers from all levels and from any industrial sectors or businesses

Course Objectives

On completion of the course, learners will be able to:

- Adopt appropriate strategies and methods to identify team leader's competencies.
- Facilitate team leader's learning opportunities to enhance performance.
- Apply effective coaching strategies to enhance team leader's performance.
- Adopt appropriate methods to review and improve coaching outcomes

Course Duration
16 Hours

Course Reference No.
TGS-2026067002

Mode of Training
Classroom

Funding Validity
Till 26 Oct 2028

Full Fee $600
(Subject to 9% GST)

Pricing	Funding	Nett Fee (After GST)
SME OR SINGAPOREAN AGE 40 AND ABOVE	70%	$234
NON-SME OR SINGAPOREAN AGE 21 TO 39 OR PR	50%	$354

Subsidies available: SFC, SFEC, PSEA

As pre-requisites may differ by course, we strongly encourage you to review the details and contact us for any clarification.

Visit our Website

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Course Content

Learning Unit 1: Know Your Team's Capability

- Roles and responsibilities of a department manager
- Methods and tools to identify skills requirement of your team
- Relevant and professional codes of practices pertaining to your industry
- Impact of organisational strategies and business plans on team's competency and requirements

Learning Unit 2: Enhance Team Leader's Performance

- Line manager roles and accountabilities for implementing talent management processes
- Models, methods and tools for identifying, assessing and managing talent
- Develop facilitation skills to lead and develop team plans and business strategies
- Capability development approaches for team leaders to identify areas for improvement

Learning Unit 3: Coach and Mentor Team Leaders

- Types of Coaching models and definition of coaching
- Types of Mentoring models and definition of mentoring
- Recognise and manage the emotional states of your coachee/mentee when interacting with them.
- Evaluate and assess effectiveness of coaching and mentoring