

WSQ

One Step Back, Two Steps Forward – Level 4



COURSE DURATION

16 Hrs



COURSE REFERENCE NO.

TGS-2022015536



MODE OF TRAINING

Classroom



FUNDING VALIDITY

Till 04 Sep 2026

This 16-hour Level 4 course aims to enhance managers' personal effectiveness in leadership and communication, enabling them to better influence their teams, improve cohesion, and achieve organisational goals by understanding the dynamics within the organisation and its stakeholders.

Who Is This Course For

- New Managers, Middle Managers and Team leaders from any industrial sectors or businesses

Course Objectives

By the end of this course, learners will be able to:

- Develop strategies to increase personal effectiveness in engaging stakeholders
- Make effective decisions to develop implementation plans in support of organisational goals and objectives
- Apply strategies to influence team leaders towards supporting the organisation's strategic priorities



FULL FEE

\$600

(Subject to 9% GST)

NETT FEE AFTER FUNDING

\$234

SME OR Singaporean age
40 and above (Subject to
9% GST)

70% Course Fee Funded

\$354

Non-SME OR Singaporean
age 21 to 39 OR Singapore
PR

(Subject to 9% GST)

50% Course Fee Funded

Subsidies Available
Individual

SkillsFuture Credit
PSEA

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Website

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Course Content

Learning Unit 1: Looking Back

- Types of stakeholders and their interests
- Different types of leadership styles that suit different situations
- The art of delegation to your team lead
- Barriers to communication in your team
- Techniques to improve collaboration with others in your team

Learning Unit 2: Looking Ahead

- Types of organization communication & protocols in your organization
- Hierarchy of organizational plans and its priorities
- Methods of gathering and evaluating feedback to make sense
- Decision making models and methods to achieve business goals

Learning Unit 3: Remaining Steady

- The power of influence as a leader
- Legal considerations relating to corporate governance
- Ethics to abide with in corporate governance
- Modelling organization's ethics and values in your behaviours as a leader



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