

WSQ Implement FlexiWork Arrangement



COURSE DURATION

8 Hrs



COURSE REFERENCE NO.

TGS-2024049137



MODE OF TRAINING

Classroom



FUNDING VALIDITY

Till 18 Sep 2026

Unlock the potential of Flexi-Work Arrangements (FWAs) with our comprehensive course, tailored to comply with Singaporean labour laws. Learn to identify and implement various FWAs, understand relevant regulations, and develop effective, compliant policies. This course equips HR professionals, business leaders, and policy makers with the tools to successfully integrate FWAs, enhancing productivity and employee satisfaction.

Who is this course for

- Human Resource (HR) professionals and managers, and business owners.

Course Objectives

By the end of this course, learners will be able to:

- Apply suitable Legal Framework(s) for Flexi-Work Arrangement (FWA)
- Construct objectives for the Flexi-Work Arrangement (FWA) that are aligned with organisational HR policies
- Utilise research to incorporate Flexi-Work Arrangement (FWA) into HR policies
- Develop Flexi-Work Arrangement (FWA) policy
- Implement methods to communicate the Flexi-Work Arrangement Policy throughout the organization

☎ 6737 5761 ☎ 8767 0614 ✉ enquiry@jci.edu.sg

📍 150 Orchard Road, #06-14, Orchard Plaza 238841c



FULL FEE

\$400

(Subject to 9% GST)

NETT FEE AFTER FUNDING

\$156

SME OR Singaporean age 40 and above (Subject to 9% GST)

70% Course Fee Funded

\$236

Non-SME OR Singaporean age 21 to 39 OR Singapore PR

(Subject to 9% GST)

50% Course Fee Funded

Subsidies Available
Individual

SkillsFuture Credit
PSEA
UTAP



Visit Our
Website

WSQ Implement FlexiWork Arrangement

Course Content

Learning Unit 1: Introduction to Flexi-Work Arrangements (FWAs)

Identify the legal framework(s) for FlexiWork Arrangement
Definition and types of FWAs in Singapore
Objectives of FWAs for organizations and employees

Learning Unit 2: Developing a FWA Policy

Identify and Prepare Supporting Information to Develop HR
Policies
Draft and Review HR policies

Learning Unit 3: Implementing and Managing Good Practice of FWAs

Considerations for different employee groups
Communication and continuous improvement of FWA
policies



FULL FEE

\$400

(Subject to 9% GST)

NETT FEE AFTER FUNDING

\$156

SME OR Singaporean age
40 and above (Subject to
9% GST)
70% Course Fee Funded

\$236

Non-SME OR Singaporean
age 21 to 39 OR Singapore
PR
(Subject to 9% GST)
50% Course Fee Funded

Subsidies Available
Individual

SkillsFuture Credit
PSEA
UTAP

