

# WSQ Implement FlexiWork Arrangement



COURSE DURATION

**8 Hrs**



COURSE REFERENCE NO.

**TGS-2024049137**



MODE OF TRAINING

**Classroom**



FUNDING VALIDITY

**Till 18 Sep 2026**

Unlock the potential of Flexi-Work Arrangements (FWAs) with our comprehensive course, tailored to comply with Singaporean labour laws. Learn to identify and implement various FWAs, understand relevant regulations, and develop effective, compliant policies. This course equips HR professionals, business leaders, and policy makers with the tools to successfully integrate FWAs, enhancing productivity and employee satisfaction.

## Who is this course for

- Human Resource (HR) professionals and managers, and business owners.

## Course Objectives

By the end of this course, learners will be able to:

- Apply suitable Legal Framework(s) for Flexi-Work Arrangement (FWA)
- Construct objectives for the Flexi-Work Arrangement (FWA) that are aligned with organisational HR policies
- Utilise research to incorporate Flexi-Work Arrangement (FWA) into HR policies
- Develop Flexi-Work Arrangement (FWA) policy
- Implement methods to communicate the Flexi-Work Arrangement Policy throughout the organization

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FULL FEE

**\$400**

(Subject to 9% GST)

NETT FEE AFTER FUNDING

**\$156**

SME OR Singaporean age 40 and above (Subject to 9% GST)

70% Course Fee Funded

**\$236**

Non-SME OR Singaporean age 21 to 39 OR Singapore PR

(Subject to 9% GST)

50% Course Fee Funded

Subsidies Available  
Individual

SkillsFuture Credit  
PSEA  
UTAP



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Website

# WSQ Implement FlexiWork Arrangement

## Course Content

### Learning Unit 1: Introduction to Flexi-Work Arrangements (FWAs)

Identify the legal framework(s) for FlexiWork Arrangement  
Definition and types of FWAs in Singapore  
Objectives of FWAs for organizations and employees

### Learning Unit 2: Developing a FWA Policy

Identify and Prepare Supporting Information to Develop HR  
Policies  
Draft and Review HR policies

### Learning Unit 3: Implementing and Managing Good Practice of FWAs

Considerations for different employee groups  
Communication and continuous improvement of FWA  
policies



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