

WSQ Implement Flexiwork Arrangement

 COURSE DURATION
8 Hrs

 COURSE REFERENCE NO.
TGS-2024049137

 MODE OF TRAINING
Classroom

 FUNDING VALIDITY
Till 18 Sept 2026

Unlock the potential of Flexi-Work Arrangements (FWAs) with our comprehensive course, tailored to comply with Singaporean labour laws. Learn to identify and implement various FWAs, understand relevant regulations, and develop effective, compliant policies. This course equips HR professionals, business leaders, and policy makers with the tools to successfully integrate FWAs, enhancing productivity and employee satisfaction.

Course Objectives

By the end of this course, learners will be able to:

- Apply suitable Legal Framework(s) for Flexi-Work Arrangement (FWA)
- Construct objectives for the Flexi-Work Arrangement (FWA) that are aligned with organisational HR policies
- Utilise research to incorporate Flexi-Work Arrangement (FWA) into HR policies
- Develop Flexi-Work Arrangement (FWA) policy
- Implement methods to communicate the Flexi-Work Arrangement Policy throughout the organization .

Who is This Course For

Human Resource (HR) professionals and managers, and business owners.



FULL FEE

\$400

(Subject to 9% GST)

NETT FEE AFTER FUNDING

\$156.00

SME OR Singaporean age
40 and above (incl.GST)

\$236.00

Non-SME OR Singaporean
age 21 to 39 OR Singapore
PR
(incl.GST)

Subsidies Available

SkillsFuture Credit



Visit our
Website

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Course Content

Learning Unit 1: Introduction to Flexi-Work Arrangements (FWAs)

- Identify the legal framework(s) for FlexiWorkArrangement
- Definition and types of FWAs in Singapore
- Objectives of FWAs for organizations and employees

Learning Unit 2: Developing a FWA Policy

- Identify and Prepare Supporting Information to Develop HR Policies
- Draft and Review HR policies

Learning Unit 3: Implementing and Managing Good Practice of FWAs

- Considerations for different employee groups
- Communication and continuous improvement of FWA policies

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