



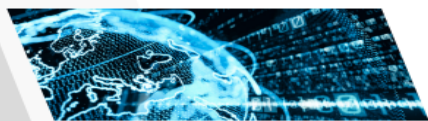
WSQ IT COURSES

COURSE FEES, SUBSIDY & SCHEDULES

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Course Title	Course Duration	Full Fee	9% GST (based on full fee)	SME OR Singaporean Age 40 & above: Up to 70% Funding	Non-SME OR Singaporean Age 21-39 OR PR: Up to 50% Funding	Dates					
						2025		2026			
Microsoft Office Productivity											
Workplace Productivity using Excel (Basic to Intermediate) TGS-2022016976 (Funding till 07-11-2026) 	17 hrs (2-day) 8.30am - 6pm	\$480	\$43.20	\$187.20	\$283.20	8 & 9 Dec 18 & 19 Dec	5 & 6 Jan 26 14 & 15 Jan 26	2 & 3 Feb 26 11 & 12 Feb 26	2 & 3 Mar 26 23 & 24 Mar 26	1 & 2 Apr 26 15 & 16 Apr 26	4 & 5 May 26 13 & 14 May 26
Level Up Your Excel Skills (Advanced Excel) TGS-2022017320 (Funding till 01-12-2026) 	17 hrs (2-day) 8.30am - 6pm	\$540	\$48.60	\$210.60	\$318.60	1 & 2 Dec 8 & 9 Dec 15 & 16 Dec 22 & 23 Dec	7 & 8 Jan 26 19 & 20 Jan 26 28 & 29 Jan 26	9 & 10 Feb 26 19 & 20 Feb 26 25 & 26 Feb 26	11 & 12 Mar 26 18 & 19 Mar 26 30 & 31 Mar 26	8 & 9 Apr 26 20 & 21 Apr 26 27 & 28 Apr 26	6 & 7 May 26 18 & 19 May 26 28 & 29 May 26
Perform Spreadsheet Functions 24 hours TGS-2023038008 (Funding till 18-09-2027) 	17 hrs (2-day) 8.30am - 6pm	\$720	\$64.80	\$280.80	\$424.80	3 to 5 Dec 15 to 17 Dec	12 to 14 Jan 26 21 to 23 Jan 26	2 to 4 Feb 26 23 to 25 Feb 26	4 to 6 Mar 26 16 to 18 Mar 26	31 Mar to 2 Apr 26 13 to 15 Apr 26	11 to 13 May 26 19 to 21 May 26
WSQ Perform Advanced Spreadsheet Functions (with CoPilot) TGS-2023039918 (Funding till 14-11-2027) 	24 hrs (3-day) 9.00am - 6pm	\$720	\$64.80	\$280.80	\$424.80	3 to 5 Dec 17 to 19 Dec	6 to 8 Jan 26 26 to 28 Jan 26	3 to 5 Feb 26 11 to 13 Feb 26	2 to 4 Mar 26 24 to 26 Mar 26	6 to 8 Apr 26 22 to 24 Apr 26	12 to 14 May 26 25 to 27 May 26
Effective Data Analysis using Excel TGS-2023020187 (Funding till 16-04-2027) 	16 hrs (2-day) 9.00am - 6pm	\$580	\$52.20	\$226.20	\$342.20	11 & 12 Dec 29 & 30 Dec	27 & 28 Jan 26	23 & 24 Feb 26	25 & 26 Mar 26	29 & 30 Apr 26	18 & 19 May 26
Workplace Productivity with Presentations (Basic to Intermediate) TGS-2023020686 (Funding till 04-05-2027) 	17 hrs (2-day) 8.30am - 6pm	\$450	\$40.50	\$175.50	\$265.50	8 & 9 Dec 29 & 30 Dec	5 & 6 Jan 26	24 & 25 Feb 26	12 & 13 Mar 26	9 & 10 Apr 26	25 & 26 May 26
Engaging Presentations with PowerPoint 24 hours TGS-2023021149 (Funding till 17-05-2027) 	24 hrs (3-day) 9.00am - 6pm	\$650	\$58.50	\$253.50	\$383.50	1 to 3 Dec 17 to 19 Dec	19 to 21 Jan 26	23 to 25 Feb 26	3 to 5 Mar 26	16, 17 & 20 Apr 26	13 to 15 May 26
Present with Flair and Confidence (Advanced PowerPoint) TGS-2022017518 (Funding till 18-06-2026) 	17 hrs (2-day) 8.30am - 6pm	\$450	\$40.50	\$175.50	\$265.50	11 & 12 Dec 22 & 23 Dec	12 & 13 Jan 26	9 & 10 Feb 26	19 & 20 Mar 26	21 & 22 Apr 26	14 & 15 May 26
Data Analytics											
Introduction to Data Analysis using Excel and Power BI TGS-2023020424 (Funding till 24-04-2027) 	16 hrs (2-day) 9.00am - 6pm	\$580	\$52.20	\$226.20	\$342.20	8 & 9 Dec 15 & 16 Dec 29 & 30 Dec	13 & 14 Jan 26	12 & 13 Feb 26	16 & 17 Mar 26	16 & 17 Apr 26	28 & 29 May 26
WSQ Data Visualization Techniques using Power BI TGS-2022013778 (Funding till 17-05-2026) 	16 hrs (2-day) 9.00am - 6pm	\$650	\$58.50	\$253.50	\$383.50	9 & 10 Dec	29 & 30 Jan 26	9 & 10 Feb 26	4 & 5 Mar 26	7 & 8 Apr 26	21 & 22 May 26
Advanced Data Visualisation using Power BI TGS-2024048385 (Funding till 18-08-2026) 	24 hrs (3-day) 9.00am - 6pm	\$1,500	\$135.00	\$585.00	\$885.00	8, 9 & 10 Dec	21 to 23 Jan 26	23 to 25 Feb 26	9 to 11 Mar 26	14 to 16 Apr 26	18 to 20 May 26



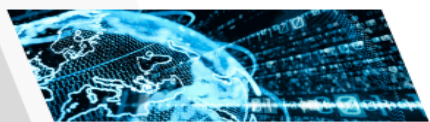
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Course Title	Course Duration	Full Fee	9% GST (based on full fee)	SME OR Singaporean Age 40 & above: Up to 70% Funding	Non-SME OR Singaporean Age 21-39 OR PR: Up to 50% Funding	Dates					
						2025	2026				
WSQ Data Visualization Techniques using Tableau TGS-2022017336 (Funding till 04-12-2026) ◆ ● ■	16 hrs (2-day) 9.00am - 6pm	\$650	\$58.50	\$253.50	\$383.50	18 & 19 Dec	7 & 8 Jan 26	11 & 12 Feb 26	2 & 3 Mar 26	20 & 21 Apr 26	4 & 5 May 26
Retail Analytics and Market Intelligence TGS-2023020683 (Funding till - 04-05-2027) Eligible for PWM (RET-RAN-2002-1.1) ◆ ● ■	16 hrs (2-day) 9.00am - 6pm	\$480	\$43.20	\$187.20	\$283.20	3 & 4 Dec	12 & 13 Jan 26	2 & 3 Feb 26	30 & 31 Mar 26	13 & 14 Apr 26	28 & 29 May 26
Generative AI											
WSQ Generative AI At Work TGS-2024048242 (Funding till 13-08-2026) ◆ ● ■	16 hrs (2-day) 9.00am - 6pm	\$700	\$63.00	\$273.00	\$413.00	11 & 12 Dec 13 & 20 Dec 16 & 17 Dec 22 & 23 Dec 29 & 30 Dec	27 & 28 Jan 26	23 & 24 Feb 26	30 & 31 Mar 26	24 & 25 Apr 26	18 & 19 May 26
Enhancing Productivity with Copilot TGS-2024048192 (Funding till 07-08-2026) ◆ ● ■	8 hrs (1-day) 9.00am - 6pm	\$500	\$45.00	\$195.00	\$295.00	15 Dec 16 Dec 17 Dec 23 Dec 26 Dec 27 Dec 28 Dec 29 Dec	9 Jan 26 17 Jan 26 23 Jan 26	2 Feb 26 7 Feb 26 13 Feb 26	5 Mar 26 14 Mar 26 27 Mar 26	2 Apr 26 11 Apr 26 23 Apr 26	2 May 26 15 May 26 29 May 26
Elevating Teamwork with Microsoft CoPilot TGS-202505126 (Funding till 18-05-2027) ◆ ● ■	8 hrs (1-day) 9.00am - 6pm	\$450	\$40.50	\$175.50	\$265.50	5 Dec 13 Dec 15 Dec 17 Dec	10 Jan 26 16 Jan 26 26 Jan 26	10 Feb 26 27 Feb 26 28 Feb 26	6 Mar 26 19 Mar 26 28 Mar 26	10 Apr 26 18 Apr 26 28 Apr 26	4 May 26 16 May 26 28 May 26
Workflow Automation with Power Automate TGS-2025059655 (Funding till 24-09-2027) ● ■	16 hrs (2-day) 9.00am - 6pm	\$900	\$81.00	\$351.00	\$531.00	18 & 19 Dec					
Building AI Agents with Microsoft Copilot Studio TGS-2025059655 (Funding till 07-10-2027) ● ■	8 hrs (1-day) 9.00am - 6pm	\$600	\$54.00	\$234.00	\$354.00	1 Dec 12 Dec 28 Dec 30 Dec	17 Jan 26 19 Jan 26	14 Feb 26 26 Feb 26	7 Mar 26 13 Mar 26		
Cybersecurity											
One Day CyberSecurity Awareness TGS-2024048117 (Funding till 30-07-2026) ◆ ● ■	8 hrs (1-day) 9.00am - 6pm	\$400	\$36.00	\$156.00	\$236.00	5 Dec 26 Dec	9 Jan 26 30 Jan 26	13 Feb 26	13 Mar 26	10 Apr 26	8 May 26
Keeping Cyber Safe at the Workplace TGS-2023018217 (Funding till 16-01-2027) ◆ ● ■	16 hrs (2-day) 9.00am - 6pm	\$600	\$54.00	\$234.00	\$354.00	1 & 2 Dec	26 & 27 Jan 26	11 & 12 Feb 26	5 & 6 Mar 26	16 & 17 Apr 26	4 & 5 May 26
Smart Technologies & Automation											



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Course Title	Course Duration	Full Fee	9% GST (based on full fee)	SME OR Singaporean Age 40 & above: Up to 70% Funding	Non-SME OR Singaporean Age 21-39 OR PR: Up to 50% Funding	Dates	
						2025	2026
Automation with Intelligent Tools TGS-2023021096 (Funding till 16-05-2027) ◆ ● ■	14 hrs (2-day) 9am - 5pm	\$450	\$40.50	\$175.50	\$265.50	22 & 23 Dec	20 & 21 Jan 26 5 & 6 Feb 26 16 & 17 Mar 26 28 & 29 Apr 26 28 & 29 May 26
Mastering Data Analysis with Python TGS-2025059157 (Funding till 09-09-2027) ● ■	16 hrs (2-day) 9am - 6pm	\$950	\$85.50	\$370.50	\$560.50	8 & 9 Dec 22 & 23 Dec	15 & 16 Jan 26 25 & 26 Feb 26 23 & 24 Mar 26 22 & 23 Apr 26 25 & 26 May 26
Digital Marketing							
Digital Advertising Fundamentals TGS-2021010047 (Funding till 03-06-2026) ◆ ● ■	16 hrs (2-day) 9am - 6pm	\$500	\$45.00	\$195.00	\$295.00	Dates Available Upon Request	
Facebook Marketing Essential TGS-2020504021 (Funding till 04-08-2026) ◆ ● ■	16 hrs (2-day) 9am - 6pm	\$650	\$58.50	\$253.50	\$383.50	8 & 9 Dec	22 & 23 Jan 26 10 & 11 Feb 26 17 & 18 Mar 26 20 & 21 Apr 26 21 & 22 May 26
WordPress Ecommerce Essential TGS-2021003025 (Funding till 06-03-2027) ◆ ● ■	16 hrs (2-day) 9am - 6pm	\$700	\$63.00	\$273.00	\$413.00	11 & 12 Dec	14 & 15 Jan 26 9 & 10 Feb 26 25 & 26 Mar 26 27 & 28 Apr 26 13 & 14 May 26
Search Engine Optimisation Essential TGS- 2021003026 (Funding till 06-03-2027) ◆ ● ■	16 hrs (2-day) 9am - 6pm	\$700	\$63.00	\$273.00	\$413.00	8 & 9 Dec 29 & 30 Dec	19 & 20 Jan 26 4 & 5 Feb 26 24 & 25 Mar 26 29 & 30 Apr 26 28 & 29 May 26
Shopify Dropshipping Essential TGS-2022013999 (Funding till 03-06-2026) ◆ ● ■	16 hrs (2-day) 9am - 6pm	\$700	\$63.00	\$273.00	\$413.00	15 & 16 Dec	22 & 23 Jan 26 25 & 26 Feb 26 12 & 13 Mar 26 16 & 17 Apr 26 18 & 19 May 26
Smartphone Videography							
WSQ Smartphone Videography and Video Editing for Beginners TGS-2023021362 (Funding till 18-05-2027) ◆ ● ■	24 hrs (3-day) 9.00am - 6pm	\$1,200	\$108.00	\$468.00	\$708.00	3 to 5 Dec 10 to 12 Dec 17, 24 Dec & 3 Jan 27 Dec, 3 & 10 Jan	19 to 21 Jan 26 4 to 6 Feb 26 9 to 11 Mar 26 15 to 17 Apr 26 6 to 8 May 26
Up Your Productivity @ Work with Smart Mobile Devices TGS-2023019877 (Funding till 27-03-2027) ◆ ● ■	16 hrs (2-day) 9am - 6pm	\$480	\$43.20	\$187.20	\$283.20	29 & 30 Dec	29 & 30 Jan 26 6 & 27 Feb 26 30 & 31 Mar 26 28 & 29 Apr 26 13 & 14 May 26

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						2025	2026				
Problem Solving											
Strengthen Resilience with Emotional Intelligence @ Workplace – Level 1 TGS-2023019605 (Funding till 16-03-2027) 	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50	8 & 9 Dec		2 & 3 Feb 26		6 & 7 Apr 26	
Make Diversity Work in the New Normal – Level 3 TGS-2023020636 (Funding till 03-05-2027) 	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50		7 & 8 Jan 26		11 & 12 Mar 26		13 & 14 May 26
Design Thinking Starts With Me TGS-2022014001 (Funding till 03-06-2027) 	16 hrs (2-day) 9am - 6pm	\$600	\$54.00	\$234.00	\$354.00		19 & 20 Jan 26		18 & 19 Mar 26		20 & 21 May 26
WSQ Problem Identification and Solutioning Techniques TGS-2022013934 (Funding till 30-05-2026) 	16 hrs (2-day) 9am - 6pm	\$420	\$37.80	\$163.80	\$247.80	17 & 18 Dec		11 & 12 Feb 26		8 & 9 Apr 26	
Teamwork											
WSQ Work in a Team TGS-2012500132 (Funding till 01-12-2027) 	16 hrs (2-day) 9am - 6pm	\$420	\$37.80	\$163.80	\$247.80	10 & 11 Dec		2 & 3 Feb		8 & 9 Apr	
WSQ Facilitate Effective Work Team TGS-2011501563 (Funding till 31-12-2026) 	16 hrs (2-day) 9am - 6pm	\$420	\$37.80	\$163.80	\$247.80		15 & 16 Jan 26		16 & 17 Mar 26		18 & 19 May 26
I Am Resilient in Service: The New Normal – Level 1 TGS-2023021377 (Funding till 18-05-2027) 	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50	1 & 2 Dec		4 & 5 Feb 26		15 & 16 Apr 26	
Adapt for Success at the Workplace TGS-2021008643 (Funding till 30-09-2027) 	16 hrs (2-day) 9am - 6pm	\$420	\$37.80	\$163.80	\$247.80	4 & 5 Dec		9 & 10 Feb 26		13 & 14 Apr 26	
Adapt for Successful Teams at the Workplace TGS-2022012527 (Funding till 29-03-2028) 	16 hrs (2-day) 9am - 6pm	\$420	\$37.80	\$163.80	\$247.80		14 & 15 Jan 26		9 & 10 Mar 26		11 & 12 May 26
Communication											
WSQ Communicate Effectively at the Workplace TGS-2022014000 (Funding till 03-06-2026) 	16 hrs (2-day) 9am - 6pm	\$420	\$37.80	\$163.80	\$247.80	3 & 4 Dec	21 & 22 Jan 26		23 & 24 Mar 26		25 & 26 May 26
WSQ Communicate Effectively as a Team Leader at the Workplace TGS-2022014002 (Funding till 03-06-2026) 	16 hrs (2-day) 9am - 6pm	\$420	\$37.80	\$163.80	\$247.80	1 & 2 Dec		11 & 12 Feb 26		22 & 23 Apr 26	



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Course Title	Course Duration	Full Fee	9% GST (based on full fee)	SME OR Singaporean Age 40 & above: Up to 70% Funding	Non-SME OR Singaporean Age 21-39 OR PR: Up to 50% Funding	Dates					
						2025	2026				
WSQ Conflict Management TGS-2022014975 (Funding till 08-08-2026) 	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50		26 & 27 Jan 26		25 & 26 Mar 26		28 & 29 May 26
WSQ Business Negotiation TGS-2022015226 (Funding till 18-08-2026) 	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50	22 & 23 Dec		23 & 24 Feb 26		27 & 28 Apr 26	
Leadership & Management											
Coaching My Team for Performance TGS-2025055125 (Funding till 18-05-2027) 	16 hrs (2-day) 9am - 6pm	\$900	\$81.00	\$351.00	\$531.00	8 & 9 Dec 11 & 12 Dec		24 & 25 Feb 26	24 & 25 Mar 26	1 & 2 Apr 26	
WSQ People Change Management TGS-2019504486 (Funding till 22-08-2027) 	16 hrs (2-day) 9am - 6pm	\$650	\$58.50	\$253.50	\$383.50		22 & 23 Jan 26		11 & 12 Mar 26		14 & 15 May 26
Leading with Empathy TGS-2024049357 (Funding till 24-09-2026) 	16 hrs (2-day) 9am - 6pm	\$800	\$72.00	\$312.00	\$472.00		19 & 20 Jan 26	23 & 24 Feb 26	23 & 24 Mar 26	20 & 21 Apr 26	18 & 19 May 26
Personal Effectiveness - Build Me Up Level 3 TGS-2023022083 (Funding till 07-06-2027) 	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50		5 & 6 Jan 26		4 & 5 Mar 26		6 & 7 May 26
Vision Leadership: Walk The Talk – Level 4 TGS-2022015537 (Funding till 04-09-2026) 	16 hrs (2-day) 9am - 6pm	\$600	\$54.00	\$234.00	\$354.00		8 & 9 Jan 26		16 & 17 Mar 26		4 & 5 May 26
People Development: Dare To Care – Level 4 TGS-2022015538 (Funding till 04-09-2026) 	16 hrs (2-day) 9am - 6pm	\$600	\$54.00	\$234.00	\$354.00	29 & 30 Dec		25 & 26 Feb 26		29 & 30 Apr 26	
One Step Back, Two Steps Forward – Level 4 TGS-2022015536 (Funding till 04-09-2026) 	16 hrs (2-day) 9am - 6pm	\$600	\$54.00	\$234.00	\$354.00	15 & 16 Dec		23 & 24 Feb 26		20 & 21 Apr 26	
Strategic Thinking and Planning TGS-2025054965 (Funding Till 07-05-2027) 	16 hrs (2-day) 9am - 6pm	\$800	\$72.00	\$312.00	\$472.00	4 & 5 Dec	5 & 6 Jan 26	2 & 3 Feb 26	9 & 10 Mar 26	6 & 7 Apr 26	4 & 5 May 26
Systems Thinking for Professional Growth TGS-2025059851 (Funding Till 21-10-2027) 	16 hrs (2-day) 9am - 6pm	\$950	\$85.50	\$370.50	\$560.50		27 & 28 Jan				
Service Excellence											



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Course Title	Course Duration	Full Fee	9% GST (based on full fee)	SME OR Singaporean Age 40 & above: Up to 70% Funding	Non-SME OR Singaporean Age 21-39 OR PR: Up to 50% Funding	Dates					
						2025	2026				
WSQ Establish Excellent Relationships for Customer Confidence TGS-2019504044 (Funding till 22-08-2027) 	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50	8 & 9 Dec		9 & 10 Feb 26		1 & 2 Apr 26	
WSQ Service Innovation TGS-2019504190 (Funding till 07-08-2027) 	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50	3 & 4 Dec		2 & 3 Feb 26		6 & 7 Apr 26	
WSQ Engage Service Excellence TGS-2019504524 (Funding till 22-08-2027) 	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50		12 & 13 Jan 26		18 & 19 Mar 26		11 & 12 May 26
WSQ Achieve Service Vision TGS-2019504422 (Funding till 25-08-2027) 	8 hrs (1-day) 9am - 6pm	\$200	\$18.00	\$78.00	\$118.00	19 Dec		13 Feb 26		17 Apr 26	
Business											
WSQ Implement FlexiWork Arrangement TGS-2024049137 (Funding till 18-09-2026) 	8 hrs (1-day) 9am - 6pm	\$400	\$36.00	\$156.00	\$236.00	Dates Available Upon Request					
Boosting Sales with a Game Changing Selling Strategy TGS-2025059447 (Funding till 24-09-2027) 	16 hrs (2-day) 9am - 6pm	\$1,200	\$108.00	\$468.00	\$708.00	8 & 9 Dec	12 & 13 Jan	9 & 10 Feb	16 & 17 Mar		
Finance for Non-financial Managers TGS-2025059445 (Funding till 24-09-2027) 	16 hrs (2-day) 9am - 6pm	\$800	\$72.00	\$312.00	\$472.00		26 & 27 Jan	4 & 5 Feb	12 & 13 Mar	16 & 17 Apr	18 & 19 May



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						2025	2026
SkillsFuture Digital Workplace 2.0 (Generic) TGS-2023037496 (Funding till 31-12-2027)  	15 hrs (2-day) 9am - 5.30pm	\$530.00	\$14.31	\$67.31	\$173.31	8 & 9 Dec 13 & 20 Dec 18 & 19 Dec 22 & 23 Dec	5 & 6 Jan 26 9 & 10 Feb 26 7 & 14 Mar 26 6 & 7 Apr 26 7 & 8 May 26 10 & 17 Jan 26 7 & 14 Feb 26 9 & 10 Mar 26 11 & 18 Apr 26 16 & 23 May 26 22 & 23 Jan 26 26 & 27 Feb 26 26 & 27 Mar 26 23 & 24 Apr 26 25 & 26 May 26
SkillsFuture Digital Workplace 2.0 (Retail) TGS-2023037501 (Funding till 31-12-2027)  	15 hrs (2-day) 9am - 5.30pm	\$530.00	\$14.31	\$67.31	\$173.31	Dates Available Upon Request	
SkillsFuture Digital Workplace 2.0 (Manufacturing) TGS-2023037501 (Funding till 31-12-2027)  	15 hrs (2-day) 9am - 5.30pm	\$530.00	\$14.31	\$67.31	\$173.31	Dates Available Upon Request	
SkillsFuture Digital Workplace 2.0 (Built Environment) TGS-2023037504 (Funding till 31-12-2027)  	15 hrs (2-day) 9am - 5.30pm	\$530.00	\$14.31	\$67.31	\$173.31	Dates Available Upon Request	
SkillsFuture Digital Workplace 2.0 (Food Services) TGS-2023037504 (Funding till 31-12-2027)  	15 hrs (2-day) 9am - 5.30pm	\$530.00	\$14.31	\$67.31	\$173.31	Dates Available Upon Request	
SkillsFuture Digital Workplace 2.0 (Tourism) TGS-2023037500 (Funding till 31-12-2027)  	15 hrs (2-day) 9am - 5.30pm	\$530.00	\$14.31	\$67.31	\$173.31	Dates Available Upon Request	
SkillsFuture Digital Workplace 2.0 (Transportation) TGS-2023037499 (Funding till 31-12-2027)  	15 hrs (2-day) 9am - 5.30pm	\$530.00	\$14.31	\$67.31	\$173.31	Dates Available Upon Request	



ICDL NON-FUNDED COURSES

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ICDL Non-Funded Courses	Duration	Full Fee	9% GST (based on full fee)	Nett Fee Payable	Dates					
					2025	2026				
ICDL - Perform Presentation Functions (Microsoft PowerPoint) Core Level 2-days	17 hrs (2-days) 8.30am - 6pm	\$390	\$35.10	\$425.10	22 & 23 Dec		12 & 13 Feb 26		13 & 14 Apr 26	
ICDL - Perform Advanced Presentation Functions (Microsoft PowerPoint) Advanced Level 3-days	24 hrs (3-days) 8.30am - 6pm	\$600	\$54.00	\$654.00	15 to 17 Dec		4 to 6 Feb 26		15 to 17 Apr 26	
ICDL - Perform Word Processing Functions (Microsoft Word) Core Level 2-days	17 hrs (2-days) 8.30am - 6pm	\$390	\$35.10	\$425.10		8 & 9 Jan 26				
ICDL - Perform Advanced Word Processing Functions (Advanced Word) 3-days	24 hrs (3-days) 8.30am - 6pm	\$600	\$54.00	\$654.00		5 to 7 Jan 26		9 to 11 Mar 26		6 to 8 May 26
ICDL - Perform Spreadsheet Functions (Microsoft Excel) Core Level 2-days	17 hrs (2-days) 8.30am - 6pm	\$390	\$35.10	\$425.10	11 & 12 Dec 29 & 30 Dec	15 & 16 Jan 26 29 & 30 Jan 26	9 & 10 Feb 26 26 & 27 Feb 26	9 & 10 Mar 26 19 & 20 Mar 26	6 & 7 Apr 26 23 & 24 Apr 26	11 & 12 May 26 25 & 26 May 26
ICDL - Perform Advanced Spreadsheet Functions (Microsoft Excel) Advanced Level 2-days	17 hrs (2-days) 8.30am - 6pm	\$490	\$44.10	\$534.10	1 & 2 Dec	5 & 6 Jan 26	2 & 3 Feb 26	2 & 3 Mar 26	1 & 2 Apr 26	4 & 5 May 26
ICDL - Perform Advanced Spreadsheet Functions (Microsoft Excel) Advanced Level 3-days	24 hrs (3-days) 8.30am - 6pm	\$600	\$54.00	\$654.00	10 to 12 Dec 17 to 19 Dec	14 to 16 Jan 26 28 to 30 Jan 26	9 to 11 Feb 26	11 to 13 Mar 26 25 to 27 Mar 26	8 to 10 Apr 26 20 to 22 Apr 26	6 to 8 May 26 20 to 22 May 26
ICDL Data Analytics – Foundation	16 hrs (2-days) 8.30am - 5.30pm	\$490	\$44.10	\$534.10	15 & 16 Dec	5 & 6 Jan 26	2 & 3 Feb 26	5 & 6 Mar 26	8 & 9 Apr 26	11 & 12 May 26
ICDL Digital Marketing (E-Commerce Campaign Management)	16 hrs (2-days) 8.30am - 5.30pm	\$480	\$43.20	\$523.20	16 & 17 Dec	12 & 13 Jan 26	2 & 3 Feb 26	23 & 24 Mar 26	9 & 10 Apr 26	21 & 22 May 26



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Courses	Duration	Full Fee	9% GST (based on full fee)	Nett Fee Payable	Dates					
					2025	2026				
Introduction to Generative AI	8 hrs (1-day) 9am - 6pm	\$300	\$27.00	\$327.00	4 Dec	12 Jan 26	27 Feb 26	27 Mar 26	20 Apr 26	8 May 26
Power BI Made Simple with AI – One Day to a Dashboard	8 hrs (1-day) 9am - 6pm	\$400	\$36.00	\$436.00	10 Dec	2 Jan 26	2 Feb 26	20 Mar 26	30 Apr 26	5 May 26
Mastering Excel with AI and ChatGPT	8 hrs (1-day) 9am - 6pm	\$380	\$34.20	\$414.20	19 Dec	2 Jan 26	13 Feb 26	27 Mar 26	17 Apr 26	15 May 26
Mastering Excel with AI and Copilot	8 hrs (1-day) 9am - 6pm	\$380	\$34.20	\$414.20	12 Dec	26 Jan 26	11 Feb 26	20 Mar 26	1 Apr 26	20 May 26
Dashboard with Power Query	8 hrs (1-day) 9am - 6pm	\$380	\$34.20	\$414.20	10 Dec	28 Jan 26	23 Feb 26	13 Mar 26	6 Apr 26	15 May 26
Power Query & Power Pivot (Excel 365)	8 hrs (1-day) 9am - 6pm	\$380	\$34.20	\$414.20	8 Dec	16 Jan 26	13 Feb 26	11 Mar 26	24 Apr 26	22 May 26
2 days - Visual Basic Application for Excel 2016	15 hrs (2-day) 9am - 5.30pm	\$650	\$58.50	\$708.50	1 & 2 Dec	21 & 22 Jan 26	11 & 12 Feb 26	16 & 17 Mar 26	27 & 28 Apr 26	25 & 26 May 26
Visual Basic Application for Access	15 hrs (2-day) 9am - 5.30pm	\$600	\$54.00	\$654.00	18 & 19 Dec	7 & 8 Jan 26	26 & 27 Feb 26	9 & 10 Mar 26	27 & 28 Apr 26	11 & 12 Mar 26
01 day - Data Visualisation with Excel Dashboards	8 hrs (1-day) 9am - 6pm	\$320	\$28.80	\$348.80	23 Dec	5 Jan 26	4 Feb 26	6 Mar 26	2 Apr 26	8 May 26
Reporting with Pivot Table and Pivot Chart	8 hrs (1-day) 9am - 6pm	\$300	\$27.00	\$327.00	8 Dec	2 Jan 26	6 Feb 26	27 Mar 26	15 Apr 26	22 May 26
Reporting with Pivot Table and Pivot Chart (E-Learning) Online (Zoom)	8 hrs (1-day) 9am - 6pm	\$300	\$27.00	\$327.00	Dates Available Upon Request					
Leveraging Functions and Formulas using MS Excel	8 hrs (1-day) 9am - 6pm	\$300	\$27.00	\$327.00	22 Dec	9 Jan 26	5 Feb 26	12 Mar 26	10 Apr 26	7 May 26



NON-FUNDED COURSES

COURSE FEES, SUBSIDY & SCHEDULES

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Courses	Duration	Full Fee	9% GST (based on full fee)	Nett Fee Payable	Dates					
					2025	2026				
Effective Data Analysis Skills using MS Excel	8 hrs (1-day) 9am - 6pm	\$300	\$27.00	\$327.00	5 Dec	13 Jan 26	6 Feb 26	27 Mar 26	9 Apr 26	18 May 26
01 day - Designing Impactful Executive Presentation using PowerPoint	8 hrs (1-day) 9am - 6pm	\$320	\$28.80	\$348.80		26 Jan 26	11 Feb 26	23 Mar 26	27 Apr 26	4 May 26
Impressive Images and Diagrams in PowerPoint	8 hrs (1-day) 9am - 6pm	\$300	\$27.00	\$327.00	10 Dec	29 Jan 26	2 Feb 26	30 Mar 26	22 Apr 26	15 May 26
Infographics Made Easy	7 hrs (1-day) 9am - 5pm	\$300	\$27.00	\$327.00		2 Jan 26	23 Feb 26	20 Mar 26	24 Apr 26	8 May 26
01 day - Microsoft Outlook 2016	8 hrs (1-day) 9am - 6pm	\$280	\$25.20	\$305.20	15 Dec	30 Jan 26	13 Feb 26	18 Mar 26	24 Apr 26	6 May 26
Business Communication via Email & Letter	7 hrs (1-day) 9am - 5pm	\$300	\$27.00	\$327	5 Dec	14 Jan 26	27 Feb 26	20 Mar 26	10 Apr 26	
Telephone Etiquette and Techniques	8 hrs (1-day) 9am - 6pm	\$300	\$27.00	\$327		12 Jan 26	11 Feb 26	13 Mar 26	8 Apr 26	
Telephone Etiquette and Techniques (Online Training)	8 hrs (1-day) 9am - 6pm	\$300	\$27.00	\$327	Dates Available Upon Request					
Administer Goods and Services Tax (GST) in Singapore	8 hrs (1-day) 9am - 6pm	\$350	\$31.50	\$381.50	12 Dec	2 Jan 26	9 Feb 26	6 Mar 26	10 Apr 26	