



# WSQ IT COURSES

## COURSE FEES, SUBSIDY & SCHEDULES

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Course Title	Course Duration	Full Fee	9% GST (based on full fee)	SME QR Singaporean Age 40 & above: Up to 70% Funding	Non-SME QR Singaporean Age 21-39 QR PR: Up to 50% Funding	Dates														
						2026														
<b>Microsoft Office Productivity</b>																				
<b>Workplace Productivity using Excel (Basic to Intermediate)</b> TGS-2022016976 (Funding till 07-11-2026) ◆ ○ ■	17 hrs (2-day) 8.30am - 6pm	\$480	\$43.20	\$187.20	\$283.20	5 & 6 Jan   14 & 15 Jan	2 & 3 Feb   11 & 12 Feb	2 & 3 Mar   23 & 24 Mar	1 & 2 Apr   15 & 16 Apr	4 & 5 May   13 & 14 May	2 & 3 Jun   17 & 18 Jun	1 & 2 Jul   14 & 15 Jul	4 & 5 Aug   12 & 13 Aug	1 & 2 Sep   10 & 11 Sep	1 & 2 Oct   9 & 10 Oct	3 & 4 Nov   12 & 13 Nov	1 & 2 Dec   10 & 11 Dec			
<b>Level Up Your Excel Skills (Advanced Excel)</b> TGS-2022017320 (Funding till 01-12-2026) ◆ ○ ■	17 hrs (2-day) 8.30am - 6pm	\$540	\$48.60	\$210.60	\$318.60	7 & 8 Jan   19 & 20 Jan   28 & 29 Jan	9 & 10 Feb   18 & 19 Mar   25 & 26 Feb	11 & 12 Mar   20 & 21 Mar   30 & 31 Mar	8 & 9 Apr   18 & 19 May   27 & 28 Apr	6 & 7 May   22 & 23 Jun   29 & 30 Jun	10 & 11 Jun   15 & 16 Jul	1 & 2 Jul   8 & 9 Jul   15 & 16 Jul	3 & 4 Aug   10 & 11 Aug   15 & 16 Aug	1 & 2 Sep   8 & 9 Sep   15 & 16 Sep	5 & 6 Oct   12 & 13 Oct   19 & 20 Oct	6 & 7 Nov   2 & 3 Nov   9 & 10 Nov	1 & 2 Dec   15 & 16 Dec			
<b>Perform Spreadsheet Functions 24 hours</b> TGS-2023038008 (Funding till 18-09-2027) ◆ ○ ■	17 hrs (2-day) 8.30am - 6pm	\$720	\$64.80	\$280.80	\$424.80	12 to 14 Jan   21 to 23 Jan	2 to 4 Feb   23 to 25 Feb	4 to 6 Mar   16 to 18 Mar	31 Mar to 2 Apr   13 to 15 Apr	11 to 13 May   19 to 21 May	2 to 4 Jun   24 to 26 Jun	1 to 3 Jul   8 to 10 Jul	3 to 5 Aug   10 to 12 Aug	1 to 3 Sep   8 to 10 Sep	5 to 7 Oct   12 to 14 Oct	2 to 4 Nov   9 to 11 Nov	1 to 3 Dec   8 to 10 Dec			
<b>Perform Advanced Spreadsheet Functions (with CoPilot)</b> TGS-2023039918 (Funding till 14-11-2027) ◆ ○ ■	24 hrs (3-day) 9.00am - 6pm	\$720	\$64.80	\$280.80	\$424.80	7 to 9 Jan   26 to 28 Jan	3 to 5 Feb   11 to 13 Feb	2 to 4 Mar   24 to 26 Mar	6 to 8 Apr   22 to 24 Apr	12 to 14 May   25 to 27 May	15 to 17 Jun   23 to 25 Jun	14 to 16 Jul   28 to 30 Jul	17 to 19 Aug   26 to 27 Aug	14 to 16 Sep   28 to 30 Sep	15 to 17 Oct   26 to 28 Oct	16 to 18 Nov   25 to 27 Nov	14 to 16 Dec   28 to 30 Dec			
<b>Effective Data Analysis using Excel</b> TGS-202302187 (Funding till 16-04-2027) ◆ ○ ■	16 hrs (2-day) 9.00am - 6pm	\$580	\$52.20	\$226.20	\$342.20	27 & 28 Jan	23 & 24 Feb	25 & 26 Mar	29 & 30 Apr	18 & 19 May	24 & 25 Jun	6 & 7 Jul	5 & 6 Aug	14 & 15 Sep	7 & 8 Oct	4 & 5 Nov	14 & 15 Dec			
<b>Workplace Productivity with Presentations (Basic to Intermediate)</b> TGS-2022020008 (Funding till 04-05-2027) ◆ ○ ■	17 hrs (2-day) 8.30am - 6pm	\$450	\$40.50	\$175.50	\$265.50	5 & 6 Jan	24 & 25 Feb	12 & 13 Mar	9 & 10 Apr	25 & 26 May	4 & 5 Jun	1 & 2 Jul	3 & 4 Aug	1 & 2 Sep	5 & 6 Oct	2 & 3 Nov	1 & 2 Dec			
<b>Engaging Presentations with PowerPoint 24 hours</b> TGS-2023021149 (Funding till 17-05-2027) ◆ ○ ■	24 hrs (3-day) 9.00am - 6pm	\$650	\$58.50	\$253.50	\$383.50	19 to 21 Jan	23 to 25 Feb	3 to 5 Mar	16, 17 & 20 Apr	13 to 15 May	18, 19 & 22 Jun	6 to 8 Jul	5 to 7 Aug	7 to 9 Sep	7 to 9 Oct	4 to 6 Nov	7 to 9 Dec			
<b>Present with Flair and Confidence (Advanced PowerPoint)</b> TGS-2023021738 (Funding till 18-06-2026) ◆ ○ ■	17 hrs (2-day) 8.30am - 6pm	\$450	\$40.50	\$175.50	\$265.50	12 & 13 Jan	9 & 10 Feb	19 & 20 Mar	21 & 22 Apr	14 & 15 May	22 & 23 Jun	9 & 10 Jul	10 & 11 Aug	10 & 11 Sep	12 & 13 Oct	9 & 10 Nov	10 & 11 Dec			
<b>Data Analytics</b>																				
<b>Introduction to Data Analysis using Excel and Power BI</b> TGS-2023020424 (Funding till 24-04-2027) ◆ ○ ■	16 hrs (2-day) 9.00am - 6pm	\$580	\$52.20	\$226.20	\$342.20	13 & 14 Jan	12 & 13 Feb	16 & 17 Mar	16 & 17 Apr	28 & 29 May	15 & 16 Jun	6 & 7 Jul	10 & 11 Aug	14 & 15 Sep	12 & 13 Oct	9 & 10 Nov	14 & 15 Dec			
<b>WSQ Data Visualization Techniques using Power BI</b> TGS-2022013778 (Funding till 17-05-2026) ◆ ○ ■	16 hrs (2-day) 9.00am - 6pm	\$650	\$58.50	\$253.50	\$383.50	29 & 30 Jan	9 & 10 Feb	4 & 5 Mar	7 & 8 Apr	21 & 22 May	18 & 19 Jun	6 & 7 Jul	12 & 13 Aug	14 & 15 Sep	14 & 15 Oct	11 & 12 Nov	14 & 15 Dec			
<b>Advanced Data Visualisation using Power BI</b> TGS-2024048385 (Funding till 18-06-2026) ◆ ○ ■	24 hrs (3-day) 9.00am - 6pm	\$1,500	\$135.00	\$585.00	\$885.00	21 to 23 Jan	23 to 25 Feb	9 to 11 Mar	14 to 16 Apr	18 to 20 May	22 to 24 Jun	13 to 15 Jul	12 to 14 Aug	16 to 18 Sep	14 to 16 Oct	11 to 13 Nov	16 to 18 Dec			
<b>WSQ Data Visualization Techniques using Tableau</b> TGS-2022017336 (Funding till 04-12-2026) ◆ ○ ■	16 hrs (2-day) 9.00am - 6pm	\$650	\$58.50	\$253.50	\$383.50	7 & 8 Jan	11 & 12 Feb	2 & 3 Mar	20 & 21 Apr	4 & 5 May	25 & 26 Jun	13 & 14 Jul	17 & 18 Aug	16 & 17 Sep	19 & 20 Oct	16 & 17 Nov	16 & 17 Dec			
<b>Retail Analytics and Market Intelligence</b> TGS-2020020685 (Funding till 18-05-2027) Eligible for PWM (RET-RAN-2002-1.1) ◆ ○ ■	16 hrs (2-day) 9.00am - 6pm	\$480	\$43.20	\$187.20	\$283.20	12 & 13 Jan	2 & 3 Feb	30 & 31 Mar	13 & 14 Apr	28 & 29 May	29 & 30 Jun	13 & 14 Jul	12 & 13 Aug	16 & 17 Sep	14 & 15 Oct	11 & 12 Nov	16 & 17 Dec			
<b>Generative AI</b>																				
<b>WSQ Generative AI at Work</b> TGS-2024048242 (Funding till 18-06-2026) ◆ ○ ■	16 hrs (2-day) 9.00am - 6pm	\$700	\$63.00	\$273.00	\$413.00	27 & 28 Jan   29 & 30 Jan	23 & 24 Feb	24 & 25 Mar   30 & 31 Mar	9 & 10 Apr   24 & 25 Apr	18 & 19 May   20 & 21 May	15 & 16 Jun   25 & 26 Jun	9 & 10 Jul   23 & 24 Jul	10 & 11 Aug   20 & 21 Aug	17 & 18 Sep   24 & 25 Sep	12 & 13 Oct   26 & 27 Oct	5 & 6 Nov   23 & 24 Nov	3 & 4 Dec   29 & 30 Dec			
<b>Enhancing Productivity with Copilot</b> TGS-2024048192 (Funding till 07-08-2026) ◆ ○ ■	8 hrs (1-day) 9.00am - 6pm	\$500	\$45.00	\$195.00	\$295.00	9 Jan   17 Jan   23 Jan	2 Feb   7 Feb   13 Feb	5 Mar   14 Mar   27 Mar	2 Apr   11 Apr   23 Apr	2 May   15 May   29 May	5 Jun   13 Jun   19 Jun	8 Jul   18 Jul   29 Jul	11 Aug   22 Aug   31 Aug	7 Sep   14 Sep   23 Sep	5 Oct   15 Oct   26 Oct	6 Nov   17 Nov   26 Nov	7 Dec   17 Dec   23 Dec			
<b>Elevating Teamwork with Microsoft CoPilot</b> TGS-202505126 (Funding till 18-05-2027) ◆ ○ ■	8 hrs (1-day) 9.00am - 6pm	\$450	\$40.50	\$175.50	\$265.50	10 Jan   16 Jan   26 Jan	10 Feb   27 Feb   28 Feb	6 Mar   19 Mar   28 Mar	10 Apr   18 Apr   28 Apr	4 May   16 May   28 May	12 Jun   27 Jun   30 Jun	12 Jul   22 Jul	14 Aug   24 Aug	11 Sep   29 Sep	15 Oct   26 Oct	12 Nov   23 Nov	8 Dec   21 Dec			
<b>Workflow Automation with Power Automate</b> TGS-2025059655 (Funding till 24-09-2027) ◆ ○ ■	16 hrs (2-day) 9.00am - 6pm	\$900	\$81.00	\$351.00	\$531.00		11 & 12 Feb	12 & 13 Mar				22 & 23 Jul	24 & 25 Aug	28 & 29 Sep	26 & 27 Oct	23 & 24 Nov	28 & 29 Dec			
<b>Building AI Agents with Microsoft Copilot Studio</b> TGS-2025059655 (Funding till 07-10-2027) ◆ ○ ■	8 hrs (1-day) 9.00am - 6pm	\$600	\$54.00	\$234.00	\$354.00	17 Jan   19 Jan	21 Feb   26 Feb	7 Mar   13 Mar				13 Jul   29 Jul	11 Aug   31 Aug	12 Sep   29 Sep	10 Oct   28 Oct	13 Nov   24 Nov	10 Dec   29 Dec			

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						2026												
Smart with Google Workspace and AI <small>TGS-2026061291 (Funding till 04-10-2028)</small> ◆ ■	16 hrs (2-day) 9.00am - 6pm	\$900	\$81.00	\$351.00	\$531.00		28 & 29 May	25 & 26 Jun	30 & 31 Jul									
<b>Cybersecurity</b>																		
One Day CyberSecurity Awareness <small>TGS-2024048117 (Funding till 30-06-2026)</small> ◆ ■	8 hrs (1-day) 9.00am - 6pm	\$400	\$36.00	\$156.00	\$236.00	9 Jan   30 Jan	13 Feb	13 Mar	10 Apr	8 May	10 Jun	17 Jul	18 Aug	7 Sep	21 Oct	18 Nov	7 Dec	
Keeping Cyber Safe at the Workplace <small>TGS-2023018217 (Funding till 16-01-2027)</small> ◆ ■	16 hrs (2-day) 9.00am - 6pm	\$600	\$54.00	\$234.00	\$354.00	26 & 27 Jan	11 & 12 Feb	5 & 6 Mar	16 & 17 Apr	4 & 5 May	11 & 12 Jun	20 & 21 Jul	19 & 20 Aug	23 & 24 Sep	21 & 22 Oct	18 & 19 Nov	23 & 24 Dec	
<b>Smart Technologies &amp; Automation</b>																		
Automation with Intelligent Tools <small>TGS-2023021096 (Funding till 16-05-2027)</small> ◆ ■	14 hrs (2-day) 9am - 5pm	\$450	\$40.50	\$175.50	\$265.50										Dates Available Upon Request			
Mastering Data Analysis with Python <small>TGS-2025059157 (Funding till 09-06-2027)</small> ◆ ■	16 hrs (2-day) 9am - 6pm	\$950	\$85.50	\$370.50	\$560.50	15 & 16 Jan	24 & 25 Feb	23 & 24 Mar	22 & 23 Apr	25 & 26 May	24 & 25 Jun	13 & 14 Jul	17 & 18 Aug	16 & 17 Sep	19 & 20 Oct	16 & 17 Nov	16 & 17 Dec	
<b>Digital Marketing</b>																		
Digital Advertising Fundamentals <small>TGS-2021010047 (Funding till 03-06-2026)</small> ◆ ■	16 hrs (2-day) 9am - 6pm	\$500	\$45.00	\$195.00	\$295.00										Dates Available Upon Request			
Facebook Marketing Essential <small>TGS-2021010021 (Funding till 04-08-2026)</small> ◆ ■	16 hrs (2-day) 9am - 6pm	\$650	\$58.50	\$253.50	\$383.50	22 & 23 Jan	10 & 11 Feb	17 & 18 Mar	20 & 21 Apr	21 & 22 May	23 & 24 Jun	15 & 16 Jul	17 & 18 Aug	21 & 22 Sep	19 & 20 Oct	16 & 17 Nov	21 & 22 Dec	
WordPress Ecommerce Essential <small>TGS-2021003025 (Funding till 06-03-2027)</small> ◆ ■	16 hrs (2-day) 9am - 6pm	\$700	\$63.00	\$273.00	\$413.00	14 & 15 Jan	9 & 10 Feb	25 & 26 Mar	27 & 28 Apr	13 & 14 May	4 & 5 Jun	15 & 16 Jul	19 & 20 Aug	21 & 22 Sep	21 & 22 Oct	18 & 19 Nov	21 & 22 Dec	
Search Engine Optimisation Essential <small>TGS-2021003026 (Funding till 06-03-2027)</small> ◆ ■	16 hrs (2-day) 9am - 6pm	\$700	\$63.00	\$273.00	\$413.00	19 & 20 Jan	4 & 5 Feb	24 & 25 Mar	29 & 30 Apr	28 & 29 May	17 & 18 Jun	15 & 16 Jul	19 & 20 Aug	21 & 22 Sep	21 & 22 Oct	18 & 19 Nov	21 & 22 Dec	
Shopify Dropshipping Essential <small>TGS-2022013699 (Funding till 03-06-2026)</small> ◆ ■	16 hrs (2-day) 9am - 6pm	\$700	\$63.00	\$273.00	\$413.00	22 & 23 Jan	25 & 26 Feb	12 & 13 Mar	16 & 17 Apr	18 & 19 May	8 & 9 Jun	20 & 21 Jul	19 & 20 Aug	21 & 22 Sep	21 & 22 Oct	18 & 19 Nov	21 & 22 Dec	
<b>Smartphone Videography</b>																		
WSQ Smartphone Videography and Video Editing for Beginners <small>TGS-2023021362 (Funding till 18-05-2027)</small> ◆ ■	24 hrs (3-day) 9.00am - 6pm	\$1,200	\$108.00	\$468.00	\$708.00	20, 21 & 23 Jan	4 to 6 Feb	11 to 13 Mar	15 to 17 Apr	6 to 8 May	8 to 10 Jun	20 to 22 Jul	17 to 19 Aug	13 to 25 Sep	21 to 23 Oct	25 to 27 Nov	17 to 19 Dec	
Up Your Productivity @ Work with Smart Mobile Devices <small>TGS-2023019877 (Funding till 27-03-2027)</small> ◆ ■	16 hrs (2-day) 9am - 6pm	\$480	\$43.20	\$187.20	\$283.20	29 & 30 Jan	6 & 27 Feb	30 & 31 Mar	28 & 29 Apr	13 & 14 May	17 & 18 Jun	22 & 23 Jul	25 & 26 Aug	28 & 29 Sep	27 & 28 Oct	24 & 25 Nov	28 & 29 Dec	

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						2026											
<b>Problem Solving</b>																	
Strengthen Resilience with Emotional Intelligence @ Workplace – Level 1 TGS-2023018605 (Funding till 16-03-2027)	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50		2 & 3 Feb		6 & 7 Apr		10 & 11 Jun		5 & 6 Aug		15 & 16 Oct		3 & 4 Dec
Make Diversity Work in the New Normal – Level 3 TGS-2023020636 (Funding till 03-06-2027)	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50	7 & 8 Jan	11 & 12 Mar		13 & 14 May		8 & 9 Jul		16 & 17 Sep		17 & 18 Nov		
Design Thinking Starts With Me TGS-2022014001 (Funding till 03-06-2027)	16 hrs (2-day) 9am - 6pm	\$600	\$54.00	\$234.00	\$354.00	19 & 20 Jan	18 & 19 Mar		20 & 21 May		8 & 9 Jul		22 & 23 Sep		9 & 10 Nov		
WSQ Problem Identification and Solutioning Techniques TGS-2022019394 (Funding till 30-05-2026)	16 hrs (2-day) 9am - 6pm	\$420	\$37.80	\$163.80	\$247.80		11 & 12 Feb		8 & 9 Apr		15 & 16 Jun		5 & 6 Aug		12 & 13 Oct		3 & 4 Dec
<b>Teamwork</b>																	
WSQ Work in a Team TGS-2012500132 (Funding till 01-12-2027)	16 hrs (2-day) 9am - 6pm	\$420	\$37.80	\$163.80	\$247.80		2 & 3 Feb		8 & 9 Apr		3 & 4 Jun		11 & 12 Aug		21 & 22 Oct		2 & 3 Dec
WSQ Facilitate Effective Work Team TGS-2011501563 (Funding till 31-12-2026)	16 hrs (2-day) 9am - 6pm	\$420	\$37.80	\$163.80	\$247.80	15 & 16 Jan	16 & 17 Mar		18 & 19 May								
I Am Resilient in Service: The New Normal – Level 1 TGS-2023021373 (Funding till 18-06-2027)	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50		4 & 5 Feb		15 & 16 Apr		3 & 4 Jun		20 & 21 Aug		8 & 9 Oct		29 & 30 Dec
Adapt for Success at the Workplace TGS-2021008643 (Funding till 30-09-2027)	16 hrs (2-day) 9am - 6pm	\$420	\$37.80	\$163.80	\$247.80		9 & 10 Feb		13 & 14 Apr		8 & 9 Jun						
Adapt for Successful Teams at the Workplace TGS-2022011650 (Funding till 29-03-2028)	16 hrs (2-day) 9am - 6pm	\$420	\$37.80	\$163.80	\$247.80	14 & 15 Jan	9 & 10 Mar		11 & 12 May		10 & 11 Aug		1 & 2 Oct				14 & 15 Dec
<b>Communication</b>																	
WSQ Communicate Effectively at the Workplace TGS-2022014000 (Funding till 03-06-2026)	16 hrs (2-day) 9am - 6pm	\$420	\$37.80	\$163.80	\$247.80	21 & 22 Jan	23 & 24 Mar		25 & 26 May		13 & 14 Jul	27 & 28 Aug	10 & 11 Sep	29 & 30 Oct	11 & 12 Nov	17 & 18 Dec	
WSQ Communicate Effectively as a Team Leader at the Workplace TGS-2022014000 (Funding till 03-06-2026)	16 hrs (2-day) 9am - 6pm	\$420	\$37.80	\$163.80	\$247.80		11 & 12 Feb		22 & 23 Apr		24 & 25 Jun	20 & 21 Jul	10 & 11 Aug	8 & 9 Sep	20 & 21 Oct	18 & 19 Nov	8 & 9 Dec
WSQ Conflict Management TGS-2022014975 (Funding till 08-06-2026)	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50	26 & 27 Jan	25 & 26 Mar		28 & 29 May		3 & 4 Jul		17 & 18 Sep		4 & 5 Nov		
WSQ Business Negotiation TGS-2022014228 (Funding till 18-08-2026)	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50		23 & 24 Feb		27 & 28 Apr		22 & 23 Jun		19 & 20 Aug		8 & 9 Oct		22 & 23 Dec
<b>Leadership &amp; Management</b>																	
Coaching My Team for Performance TGS-2025001225 (Funding till 18-05-2027)	16 hrs (2-day) 9am - 6pm	\$900	\$81.00	\$351.00	\$531.00		24 & 25 Feb	24 & 25 Mar	1 & 2 Apr								
WSQ People Change Management TGS-2019504486 (Funding till 22-08-2027)	16 hrs (2-day) 9am - 6pm	\$650	\$58.50	\$253.50	\$383.50	22 & 23 Jan	11 & 12 Mar		14 & 15 May		9 & 10 Jul		9 & 10 Sep		10 & 11 Nov		
Leading with Empathy TGS-2024045357 (Funding till 24-09-2026)	16 hrs (2-day) 9am - 6pm	\$800	\$72.00	\$312.00	\$472.00	19 & 20 Jan	23 & 24 Feb	23 & 24 Mar	20 & 21 Apr	18 & 19 May	22 & 23 Jun						
Personal Effectiveness - Build Me Up Level 3 TGS-2023022083 (Funding till 06-06-2027)	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50	5 & 6 Jan	4 & 5 Mar		6 & 7 May		7 & 8 Jul		23 & 24 Sep		5 & 6 Nov		

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						2026										
<b>Vision Leadership: Walk The Talk – Level 4</b> TGS-202201533 (Funding till 04-09-2026) ◆ ■	16 hrs (2-day) 9am - 6pm	\$600	\$54.00	\$234.00	\$354.00	8 & 9 Jan	16 & 17 Mar		4 & 5 May	28 & 29 Jul		17 & 18 Sep		26 & 27 Nov		
<b>People Development: Dare To Care – Level 4</b> TGS-202201533 (Funding till 04-09-2026) ◆ ■	16 hrs (2-day) 9am - 6pm	\$600	\$54.00	\$234.00	\$354.00		25 & 26 Feb		29 & 30 Apr		17 & 18 Jun		17 & 18 Aug		26 & 27 Oct	21 & 22 Dec
<b>One Step Back, Two Steps Forward – Level 4</b> TGS-202201536 (Funding till 04-09-2026) ◆ ■	16 hrs (2-day) 9am - 6pm	\$600	\$54.00	\$234.00	\$354.00		23 & 24 Feb		20 & 21 Apr		17 & 18 Jun		11 & 12 Aug		6 & 7 Oct	9 & 10 Dec
<b>Strategic Thinking and Planning</b> TGS-2025054965 (Funding Till 07-05-2027) ◆ ■	16 hrs (2-day) 9am - 6pm	\$800	\$72.00	\$312.00	\$472.00	5 & 6 Jan	2 & 3 Feb	9 & 10 Mar	6 & 7 Apr	4 & 5 May	8 & 9 Jun					
<b>Systems Thinking for Professional Growth</b> TGS-2025059851 (Funding till 21-10-2027) ◆ ■	16 hrs (2-day) 9am - 6pm	\$950	\$85.50	\$370.50	\$560.50	27 & 28 Jan	26 & 27 Feb	26 & 27 Mar	23 & 24 Apr	28 & 29 May						
<b>Service Excellence</b>																
<b>WSQ Establish Excellent Relationships for Customer Confidence</b> TGS-201950404 (Funding till 22-08-2027) ◆ ■	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50		9 & 10 Feb		1 & 2 Apr		22 & 23 Jun		6 & 7 Aug		7 & 8 Oct	7 & 8 Dec
<b>WSQ Service Innovation</b> TGS-2019504190 (Funding till 07-08-2027) ◆ ■	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50		2 & 3 Feb		6 & 7 Apr		15 & 16 Jun		18 & 19 Aug		19 & 20 Oct	16 & 17 Dec
<b>WSQ Engage Service Excellence</b> TGS-2019504524 (Funding till 22-08-2027) ◆ ■	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50	12 & 13 Jan	18 & 19 Mar		11 & 12 May		28 & 29 Jul		29 & 30 Sep		26 & 27 Nov	
<b>WSQ Achieve Service Vision</b> TGS-2019504422 (Funding till 25-08-2027) ◆ ■	8 hrs (1-day) 9am - 6pm	\$200	\$18.00	\$78.00	\$118.00		13 Feb		17 Apr		12 Jun		24 Aug		26 Oct	21 Dec
<b>Business</b>																
<b>WSQ Implement FlexiWork Arrangement</b> TGS-2024049137 (Funding till 18-09-2026) ◆ ■	8 hrs (1-day) 9am - 6pm	\$400	\$36.00	\$156.00	\$236.00								Dates Available Upon Request			
<b>Boosting Sales with a Game Changing Selling Strategy</b> TGS-2025059447 (Funding till 24-09-2027) ◆ ■	16 hrs (2-day) 9am - 6pm	\$1,200	\$108.00	\$468.00	\$708.00	12 & 13 Jan	9 & 10 Feb	16 & 17 Mar								
<b>Finance for Non-financial Managers</b> TGS-2025059445 (Funding till 24-09-2027) ◆ ■	16 hrs (2-day) 9am - 6pm	\$800	\$72.00	\$312.00	\$472.00	26 & 27 Jan	4 & 5 Feb	12 & 13 Mar	16 & 17 Apr	18 & 19 May	15 & 16 Jun					

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Course Title	Course Duration	Full Fee	9% GST (based on 30% of full fee)	SME OR Singaporean Age 40 & above: Up to 90% Funding	Non-SME OR Singaporean Age 21-39 OR PR: Up to 70% Funding	Dates											
						2026											
<b>SkillsFuture Digital Workplace 2.0 (Generic)</b> TGS-2023037496 (Funding till 31-12-2027) ◆ ■	15 hrs (2-day) 9am - 5.30pm	\$530.00	\$14.31	\$67.31	\$173.31	5 & 6 Jan   10 & 17 Jan   22 & 23 Jan	9 & 10 Feb   7 & 14 Feb   26 & 27 Feb	7 & 14 Mar   9 & 10 Mar   26 & 27 Mar	6 & 7 Apr   11 & 18 Apr   23 & 24 Apr	7 & 8 May   16 & 23 May   25 & 26 May	11 & 12 Jun   13 & 20 Jun   29 & 30 Jun	3 & 4 Jul   12 & 19 Jul   24 & 25 Jul	4 & 5 Aug   2 & 16 Aug   21 & 22 Aug	2 & 3 Sep   13 & 20 Sep   28 & 29 Sep	5 & 6 Oct   11 & 18 Oct   29 & 30 Oct	5 & 6 Nov   15 & 22 Nov   26 & 27 Nov	3 & 4 Dec   6 & 13 Dec   18 & 19 Dec
<b>SkillsFuture Digital Workplace 2.0 (Retail)</b> TGS-2023037501 (Funding till 31-12-2027) ◆ ■	15 hrs (2-day) 9am - 5.30pm	\$530.00	\$14.31	\$67.31	\$173.31	Dates Available Upon Request											
<b>SkillsFuture Digital Workplace 2.0 (Manufacturing)</b> TGS-2023037501 (Funding till 31-12-2027) ◆ ■	15 hrs (2-day) 9am - 5.30pm	\$530.00	\$14.31	\$67.31	\$173.31	Dates Available Upon Request											
<b>SkillsFuture Digital Workplace 2.0 (Built Environment)</b> TGS-2023037504 (Funding till 31-12-2027) ◆ ■	15 hrs (2-day) 9am - 5.30pm	\$530.00	\$14.31	\$67.31	\$173.31	Dates Available Upon Request											
<b>SkillsFuture Digital Workplace 2.0 (Food Services)</b> TGS-2023037504 (Funding till 31-12-2027) ◆ ■	15 hrs (2-day) 9am - 5.30pm	\$530.00	\$14.31	\$67.31	\$173.31	Dates Available Upon Request											
<b>SkillsFuture Digital Workplace 2.0 (Tourism)</b> TGS-2023037500 (Funding till 31-12-2027) ◆ ■	15 hrs (2-day) 9am - 5.30pm	\$530.00	\$14.31	\$67.31	\$173.31	Dates Available Upon Request											
<b>SkillsFuture Digital Workplace 2.0 (Transportation)</b> TGS-2023037498 (Funding till 31-12-2027) ◆ ■	15 hrs (2-day) 9am - 5.30pm	\$530.00	\$14.31	\$67.31	\$173.31	Dates Available Upon Request											

# ICDL NON-FUNDED COURSES

## COURSE FEES, SUBSIDY & SCHEDULES

[www.jci.edu.sg](http://www.jci.edu.sg)
[enquiry@jci.edu.sg](mailto:enquiry@jci.edu.sg)

+65 6737 5761

+65 8767 0614

150 Orchard Road Orchard 238841

ICDL Non-Funded Courses	Duration	Full Fee	9% GST (based on full fee)	Nett Fee Payable	Dates											
					2026											
ICDL - Perform Presentation Functions (Microsoft PowerPoint) Core Level 2-days	17 hrs (2-days) 8.30am - 6pm	\$390	\$35.10	\$425.10		12 & 13 Feb		13 & 14 Apr		8 & 9 Jun		13 & 14 Aug		12 & 13 Oct		17 & 18 Dec
ICDL - Perform Presentation Functions (PowerPoint 2016/2019) EC	24 hrs (3-days)	\$500	\$45.00	\$545.00												
ICDL - Perform Advanced Presentation Functions (Advanced PowerPoint 2016/2019) EC	17 hrs (2-days)	\$490	\$44.10	\$534.10												
ICDL - Perform Advanced Presentation Functions (Microsoft PowerPoint) Advanced Level 3-days	24 hrs (3-days) 8.30am - 6pm	\$600	\$54.00	\$654.00		4 to 6 Feb		15 to 17 Apr		9 to 11 Jun						
ICDL - Perform Word Processing Functions (Microsoft Word) Core Level 2-days	17 hrs (2-days) 8.30am - 6pm	\$390	\$35.10	\$425.10	8 & 9 Jan											
ICDL - Perform Word Processing Functions (Word 2016/2019) EC	24 hrs (3-days)	\$500	\$45.00	\$545.00												
ICDL - Perform Advanced Word Processing Functions (Advanced Word 2016/2019) EC	17 hrs (2-days)	\$490	\$44.10	\$534.10												
ICDL - Perform Advanced Word Processing Functions (Advanced Word) 3-days	24 hrs (3-days) 8.30am - 6pm	\$600	\$54.00	\$654.00	5 to 7 Jan		9 to 11 Mar		6 to 8 May							
ICDL - Perform Spreadsheet Functions (Microsoft Excel) Core Level 2-days	17 hrs (2-days) 8.30am - 6pm	\$390	\$35.10	\$425.10	15 & 16 Jan   29 & 30 Jan	9 & 10 Feb   26 & 27 Feb	9 & 10 Mar   19 & 20 Mar	6 & 7 Apr   23 & 24 Apr	11 & 12 May   25 & 26 May	8 & 9 Jun   29 & 30 Jun	9 & 10 Jul   20 & 21 Jul	27 & 28 Aug	24 & 25 Sep	28 & 29 Oct	19 & 20 Nov	15 & 16 Dec
ICDL - Perform Advanced Spreadsheet Functions (Microsoft Excel) Advanced Level 2-days	17 hrs (2-days) 8.30am - 6pm	\$490	\$44.10	\$534.10	5 & 6 Jan	2 & 3 Feb	2 & 3 Mar	1 & 2 Apr	4 & 5 May	2 & 3 Jun	1 & 2 Jul	3 & 4 Aug	3 & 4 Sep	5 & 6 Oct	2 & 3 Nov	1 & 2 Dec
ICDL - Perform Advanced Spreadsheet Functions (Microsoft Excel) Advanced Level 3-days	24 hrs (3-days) 8.30am - 6pm	\$600	\$54.00	\$654.00	14 to 16 Jan   28 to 30 Jan	9 to 11 Feb	11 to 13 Mar   25 to 27 Mar	8 to 10 Apr   20 to 22 Apr	6 to 8 May   26, 29 & 30 Jun	10 to 12 Jun	22 - 24		21 - 23 Sep		16 - 18 Nov	
ICDL Data Analytics – Foundation	16 hrs (2-days) 8.30am - 5.30pm	\$490	\$44.10	\$534.10	5 & 6 Jan	2 & 3 Feb	5 & 6 Mar	8 & 9 Apr	11 & 12 May	3 & 4 Jun 26	6 & 7 Jul	11 & 12 Aug	1 & 2 Sep	8 & 9 Oct	4 & 5 Nov	9 & 10 Dec
ICDL Digital Marketing (E-Commerce Campaign Management)	16 hrs (2-days) 8.30am - 5.30pm	\$480	\$43.20	\$523.20	12 & 13 Jan	2 & 3 Feb	23 & 24 Mar	9 & 10 Apr	21 & 22 May	15 & 16 Jun	15 & 16					



# NON-FUNDED COURSES

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www.jci.edu.sg

enquiry@jci.edu.sg

+65 6737 5761

+65 8767 0614

150 Orchard Road Orchard 238841

JAMES COOK  
INSTITUTE

Courses	Duration	Full Fee	9% GST (based on full fee)	Nett Fee Payable	Dates							
					2026							
Introduction to Generative AI	8 hrs (1-day) 9am - 6pm	\$300	\$27.00	\$327.00	12 Jan	27 Feb	27 Mar	20 Apr	8 May	19 Jun		
Power BI Made Simple with AI – One Day to a Dashboard	8 hrs (1-day) 9am - 6pm	\$400	\$36.00	\$436.00	2 Jan	2 Feb	20 Mar	30 Apr	5 May	22 Jun		
Mastering Excel with AI and ChatGPT	8 hrs (1-day) 9am - 6pm	\$380	\$34.20	\$414.20	2 Jan	13 Feb	27 Mar	17 Apr	15 May	26 Jun		
Mastering Excel with AI and Copilot	8 hrs (1-day) 9am - 6pm	\$380	\$34.20	\$414.20	26 Jan	11 Feb	20 Mar	1 Apr	20 May	12 Jun		
Dashboard with Power Query	8 hrs (1-day) 9am - 6pm	\$380	\$34.20	\$414.20	28 Jan	23 Feb	13 Mar	6 Apr	15 May	11 Jun		
Power Query & Power Pivot (Excel 365)	8 hrs (1-day) 9am - 6pm	\$380	\$34.20	\$414.20	16 Jan	13 Feb	11 Mar	24 Apr	22 May	19 Jun		
2 days - Visual Basic Application for Excel 2016	15 hrs (2-day) 9am - 5.30pm	\$650	\$58.50	\$708.50	21 & 22 Jan	11 & 12 Feb	16 & 17 Mar	27 & 28 Apr	25 & 26 May	29 & 30 Jun		
Visual Basic Application for Access	15 hrs (2-day) 9am - 5.30pm	\$600	\$54.00	\$654.00	7 & 8 Jan	26 & 27 Feb	9 & 10 Mar	27 & 28 Apr	11 & 12 Mar	8 & 9 Jun		
Data Visualisation with Excel Dashboards	8 hrs (1-day) 9am - 6pm	\$320	\$28.80	\$348.80	5 Jan	4 Feb	6 Mar	2 Apr	8 May	2 Jun	2 Jul	
Reporting with Pivot Table and Pivot Chart	8 hrs (1-day) 9am - 6pm	\$300	\$27.00	\$327.00	2 Jan	6 Feb	27 Mar	15 Apr	22 May	22 Jun		
Reporting with Pivot Table and Pivot Chart (E-Learning) Online (Zoom)	8 hrs (1-day) 9am - 6pm	\$300	\$27.00	\$327.00	Dates Available Upon Request							
Leveraging Functions and Formulas using MS Excel	8 hrs (1-day) 9am - 6pm	\$300	\$27.00	\$327.00	9 Jan	5 Feb	12 Mar	10 Apr	7 May	8 Jun	3 Jul	5 Aug
Effective Data Analysis Skills using MS Excel	8 hrs (1-day) 9am - 6pm	\$300	\$27.00	\$327.00	13 Jan	6 Feb 26	27 Mar	9 Apr	18 May	5 Jun		6 Aug
01 day - Designing Impactful Executive Presentation using PowerPoint	8 hrs (1-day) 9am - 6pm	\$320	\$28.80	\$348.80	26 Jan	11 Feb	23 Mar	27 Apr	4 May	24 Jun	1 Jul	4 Sep
Impressive Images and Diagrams in PowerPoint	8 hrs (1-day) 9am - 6pm	\$300	\$27.00	\$327.00	29 Jan	2 Feb	30 Mar	22 Apr	15 May	29 Jun		
Infographics Made Easy	7 hrs (1-day) 9am - 5pm	\$300	\$27.00	\$327.00	2 Jan	23 Feb	20 Mar	24 Apr	8 May	8 Jun		
01 day - Microsoft Outlook 2016	8 hrs (1-day) 9am - 6pm	\$280	\$25.20	\$305.20	30 Jan	13 Feb	18 Mar	24 Apr	6 May	19 Jun		
Business Communication via Email & Letter	7 hrs (1-day) 9am - 5pm	\$300	\$27.00	\$327	14 Jan	27 Feb	20 Mar	10 Apr		5 Jun		7 Aug
Telephone Etiquette and Techniques	8 hrs (1-day) 9am - 6pm	\$300	\$27.00	\$327	12 Jan	11 Feb	13 Mar	8 Apr		4 Jun		2 Oct
Telephone Etiquette and Techniques (Online Training)	8 hrs (1-day) 9am - 6pm	\$300	\$27.00	\$327	Dates Available Upon Request							

Updated as at 26/01/2026



## NON-FUNDED COURSES

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Courses	Duration	Full Fee	9% GST (based on full fee)	Nett Fee Payable	Dates					
					2026					
Administer Goods and Services Tax (GST) in Singapore	8 hrs (1-day) 9am - 6pm	\$350	\$31.50	\$381.50	2 Jan	9 Feb	6 Mar	10 Apr		9 Jun