



WSQ IT COURSES

COURSE FEES, SUBSIDY & SCHEDULES

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Course Title	Course Duration	Full Fee	9% GST (based on full fee)	SME OR Singaporean Age 40 & above: Up to 70% Funding	Non-SME OR Singaporean Age 21-39 OR PR: Up to 50% Funding	Dates											
						2026											
Enhancing Presentation Skills with Advanced PowerPoint TGS-2022017516 (Funding till 18-06-2026)	17 hrs (2-day) 8.30am - 6pm	\$450	\$40.50	\$175.50	\$265.50	44 & 45 May	22 & 23 Jun	9 & 10 Jul	10 & 11 Aug	10 & 11 Sep	12 & 13 Oct	9 & 10 Nov	10 & 11 Dec				
Data Analytics																	
Introduction to Data Analysis using Excel and Power BI TGS-2023020424 (Funding till 24-04-2027)	16 hrs (2-day) 9.00am - 6pm	\$580	\$52.20	\$226.20	\$342.20	28 & 29 May	15 & 16 Jun	6 & 7 Jul	10 & 11 Aug	14 & 15 Sep	12 & 13 Oct	9 & 10 Nov	14 & 15 Dec				
WSQ Data Visualization Techniques using Power BI TGS-2022013778 (Funding till 17-05-2026)	16 hrs (2-day) 9.00am - 6pm	\$650	\$58.50	\$253.50	\$383.50	21 & 22 May 14 & 15 May											
Advanced Data Visualisation using Power BI TGS-2024049385 (Funding till 18-08-2026)	24 hrs (3-day) 9.00am - 6pm	\$1,500	\$135.00	\$585.00	\$885.00	18 to 20 May	22 to 24 Jun	13 to 15 Jul	12 to 14 Aug	16 to 18 Sep	14 to 16 Oct	11 to 13 Nov	16 to 18 Dec				
WSQ Data Visualization Techniques using Tableau TGS-2022017336 (Funding till 04-12-2026)	16 hrs (2-day) 9.00am - 6pm	\$650	\$58.50	\$253.50	\$383.50	4 & 5 May	25 & 26 Jun	13 & 14 Jul	17 & 18 Aug	16 & 17 Sep	19 & 20 Oct	16 & 17 Nov	16 & 17 Dec				
Retail Analytics and Market Intelligence TGS-2023020883 (Funding till - 04-05-2027) Eligible for PWM (RET-RAN-2002-1.1)	16 hrs (2-day) 9.00am - 6pm	\$480	\$43.20	\$187.20	\$283.20	28 & 29 May	29 & 30 Jun	13 & 14 Jul	12 & 13 Aug	16 & 17 Sep	14 & 15 Oct	11 & 12 Nov	16 & 17 Dec				
Generative AI																	
WSQ Generative AI At Work TGS-2024045242 (Funding till 13-08-2026)	16 hrs (2-day) 9.00am - 6pm	\$700	\$63.00	\$273.00	\$413.00	9 & 16 May 18 & 19 May 20 & 21 May	13 & 20 Jun 15 & 16 Jun 25 & 26 Jun	9 & 10 Jul 11 & 18 Jul 23 & 24 Jul	10 & 11 Aug 15 & 22 Aug 20 & 21 Aug	17 & 18 Sep 12 & 19 Sep 24 & 25 Sep	12 & 13 Oct 17 & 24 Oct 26 & 27 Oct	5 & 6 Nov 14 & 21 Nov 23 & 24 Nov	3 & 4 Dec 29 & 30 Dec				
Enhancing Productivity with Copilot TGS-2024048192 (Funding till 07-08-2026)	8 hrs (1-day) 9.00am - 6pm	\$500	\$45.00	\$195.00	\$295.00	2 May 15 May 29 May	5 Jun 13 Jun 29 Jun	8 Jul 18 Jul 29 Jul	11 Aug 22 Aug 31 Aug	7 Sep 14 Sep 23 Sep	5 Oct 15 Oct 26 Oct	6 Nov 17 Nov 26 Nov	7 Dec 17 Dec 23 Dec				
Elevating Teamwork with Microsoft CoPilot TGS-2025055126 (Funding till 18-05-2027)	8 hrs (1-day) 9.00am - 6pm	\$450	\$40.50	\$175.50	\$265.50	4 May 16 May 28 May	12 Jun 27 Jun 30 Jun	10 Jul 22 Jul	14 Aug 24 Aug	11 Sep 29 Sep	15 Oct 26 Oct	12 Nov 23 Nov	8 Dec 21 Dec				
Building AI Agents with Microsoft Copilot Studio TGS-2025059655 (Funding till 07-10-2027)	8 hrs (1-day) 9.00am - 6pm	\$600	\$54.00	\$234.00	\$354.00	7 May 16 May	12 Jun 20 Jun	13 Jul 29 Jul	11 Aug 31 Aug	12 Sep 29 Sep	10 Oct 28 Oct	13 Nov 24 Nov	10 Dec 29 Dec				
Smart with Google Workspace and AI TGS-2026061291 (Funding till 04-10-2028)	16 hrs (2-day) 9.00am - 6pm	\$900	\$81.00	\$351.00	\$531.00	28 & 29 May	25 & 26 Jun 22 & 23 Jun	30 & 31 Jul									
Cybersecurity																	
One Day CyberSecurity Awareness TGS-2024048117 (Funding till 30-07-2026)	8 hrs (1-day) 9.00am - 6pm	\$400	\$36.00	\$156.00	\$236.00	8 May	10 Jun	17 Jul	18 Aug	7 Sep	21 Oct	18 Nov	7 Dec				
Keeping Cyber Safe at the Workplace TGS-2023018217 (Funding till 16-01-2027)	16 hrs (2-day) 9.00am - 6pm	\$600	\$54.00	\$234.00	\$354.00	4 & 5 May	11 & 12 Jun	20 & 21 Jul	19 & 20 Aug	23 & 24 Sep	21 & 22 Oct	18 & 19 Nov	23 & 24 Dec				
Smart Technologies & Automation																	
Automation with Intelligent Tools TGS-2023021096 (Funding till 16-05-2027)	14 hrs (2-day) 9am - 5pm	\$450	\$40.50	\$175.50	\$265.50	Dates Available Upon Request											
Mastering Data Analysis with Python TGS-2025059157 (Funding till 09-09-2027)	16 hrs (2-day) 9am - 6pm	\$950	\$85.50	\$370.50	\$560.50	25 & 26 May	24 & 25 Jun	13 & 14 Jul	17 & 18 Aug	16 & 17 Sep	19 & 20 Oct	16 & 17 Nov	16 & 17 Dec				
Digital Marketing																	
Digital Advertising Fundamentals TGS-2021010047 (Funding till 03-06-2026)	16 hrs (2-day) 9am - 6pm	\$500	\$45.00	\$195.00	\$295.00	Dates Available Upon Request											



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						2026											
Facebook Marketing Essential <small>TGS-2020504021 (Funding till 04-08-2026)</small>	16 hrs (2-day) 9am - 6pm	\$650	\$58.50	\$253.50	\$383.50	21 & 22 May	23 & 24 Jun	15 & 16 Jul	17 & 18 Aug	21 & 22 Sep	19 & 20 Oct	16 & 17 Nov	21 & 22 Dec				
WordPress Ecommerce Essential <small>TGS-2021003025 (Funding till 06-03-2027)</small>	16 hrs (2-day) 9am - 6pm	\$700	\$63.00	\$273.00	\$413.00	13 & 14 May	4 & 5 Jun	15 & 16 Jul	19 & 20 Aug	21 & 22 Sep	21 & 22 Oct	18 & 19 Nov	21 & 22 Dec				
Search Engine Optimisation Essential <small>TGS-2021003026 (Funding till 06-03-2027)</small>	16 hrs (2-day) 9am - 6pm	\$700	\$63.00	\$273.00	\$413.00	28 & 29 May	17 & 18 Jun	15 & 16 Jul	19 & 20 Aug	21 & 22 Sep	21 & 22 Oct	18 & 19 Nov	21 & 22 Dec				
Shopify Dropshipping Essential <small>TGS-2022013999 (Funding till 03-06-2026)</small>	16 hrs (2-day) 9am - 6pm	\$700	\$63.00	\$273.00	\$413.00	18 & 19 May	8 & 9 Jun	20 & 21 Jul	19 & 20 Aug	21 & 22 Sep	21 & 22 Oct	18 & 19 Nov	21 & 22 Dec				
Blockchain & Digital Assets for Business <small>TGS-2026061292 (Funding till 04-01-2028)</small>	16 hrs (2-day) 9am - 6pm	\$880	\$79.20	\$343.20	\$519.20												
Smartphone Videography																	
WSQ Smartphone Videography and Video Editing for Beginners <small>TGS-2023021362 (Funding till 18-05-2027)</small>	24 hrs (3-day) 9.00am - 6pm	\$1,200	\$108.00	\$468.00	\$708.00	6 to 8 May	8 to 10 Jun	20 to 22 Jul	17 to 19 Aug	14 to 16 Sep	21 to 23 Oct	25 to 27 Nov	16 to 18 Dec				
Up Your Productivity @ Work with Smart Mobile Devices <small>TGS-2023019877 (Funding till 27-03-2027)</small>	16 hrs (2-day) 9am - 6pm	\$480	\$43.20	\$187.20	\$283.20	13 & 14 May	17 & 18 Jun	22 & 23 Jul	25 & 26 Aug	28 & 29 Sep	27 & 28 Oct	24 & 25 Nov	28 & 29 Dec				



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						2026											
Strengthen Resilience with Emotional Intelligence @ Workplace – Level 1 TGS-2023019605 (Funding till 16-03-2027)	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50		10 & 11 Jun			5 & 6 Aug		15 & 16 Oct		3 & 4 Dec			
Make Diversity Work in the New Normal – Level 3 TGS-2023020836 (Funding till 03-05-2027)	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50	13 & 14 May		8 & 9 Jul		16 & 17 Sep		17 & 18 Nov					
Design Thinking Starts With Me TGS-2022014001 (Funding till 03-06-2027)	16 hrs (2-day) 9am - 6pm	\$600	\$54.00	\$234.00	\$354.00	20 & 21 May		8 & 9 Jul		22 & 23 Sep		9 & 10 Nov					
WSQ Problem Identification and Solutioning Techniques TGS-2022013934 (Funding till 30-05-2026)	16 hrs (2-day) 9am - 6pm	\$420	\$37.80	\$163.80	\$247.80		15 & 16 Jun			5 & 6 Aug		12 & 13 Oct		3 & 4 Dec			
Teamwork																	
WSQ Work in a Team TGS-2012500132 (Funding till 01-12-2027)	16 hrs (2-day) 9am - 6pm	\$420	\$37.80	\$163.80	\$247.80		3 & 4 Jun			11 & 12 Aug		21 & 22 Oct		2 & 3 Dec			
WSQ Facilitate Effective Work Team TGS-2011501563 (Funding till 31-12-2026)	16 hrs (2-day) 9am - 6pm	\$420	\$37.80	\$163.80	\$247.80	18 & 19 May		15 & 16 Jul		14 & 15 Sep		16 & 17 Nov					
I Am Resilient in Service: The New Normal – Level 1 TGS-2023021377 (Funding till 18-05-2027)	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50		3 & 4 Jun			20 & 21 Aug		8 & 9 Oct		29 & 30 Dec			
Adapt for Success at the Workplace TGS-2021008643 (Funding till 30-09-2027)	16 hrs (2-day) 9am - 6pm	\$420	\$37.80	\$163.80	\$247.80		8 & 9 Jun										
Adapt for Successful Teams at the Workplace TGS-2022012527 (Funding till 29-03-2028)	16 hrs (2-day) 9am - 6pm	\$420	\$37.80	\$163.80	\$247.80	11 & 12 May				10 & 11 Aug		1 & 2 Oct		14 & 15 Dec			
Communication																	
WSQ Communicate Effectively at the Workplace TGS-2022014000 (Funding till 03-06-2026)	16 hrs (2-day) 9am - 6pm	\$420	\$37.80	\$163.80	\$247.80	25 & 26 May		13 & 14 Jul	27 & 28 Aug	10 & 11 Sep	29 & 30 Oct	11 & 12 Nov	17 & 18 Dec				
WSQ Communicate Effectively as a Team Leader at the Workplace TGS-2022014002 (Funding till 03-06-2026)	16 hrs (2-day) 9am - 6pm	\$420	\$37.80	\$163.80	\$247.80		24 & 25 Jun	20 & 21 Jul	10 & 11 Aug	8 & 9 Sep	20 & 21 Oct	18 & 19 Nov	8 & 9 Dec				
WSQ Conflict Management TGS-2022014975 (Funding till 08-08-2026)	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50	28 & 29 May		3 & 4 Jul		17 & 18 Sep		4 & 5 Nov					
WSQ Business Negotiation TGS-2022015226 (Funding till 18-08-2026)	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50		22 & 23 Jun			19 & 20 Aug		8 & 9 Oct		22 & 23 Dec			
Leadership & Management																	
Coaching My Team for Performance TGS-2025055125 (Funding till 18-05-2027)	16 hrs (2-day) 9am - 6pm	\$900	\$81.00	\$351.00	\$531.00	13 & 14 May		15 & 16 Jul		16 & 17 Sep		11 & 12 Nov					
WSQ People Change Management TGS-2019504486 (Funding till 22-08-2027)	16 hrs (2-day) 9am - 6pm	\$650	\$58.50	\$253.50	\$383.50	14 & 15 May		9 & 10 Jul		9 & 10 Sep		10 & 11 Nov					



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						2026	
Leading with Empathy TGS-2024049357 (Funding till 24-09-2026)	16 hrs (2-day) 9am - 6pm	\$800	\$72.00	\$312.00	\$472.00	18 & 19 May	22 & 23 Jun 24 & 25 June
Communicating with Influence TGS-2022015536 (Funding till 04-09-2026)	16 hrs (2-day) 9am - 6pm	\$600	\$54.00	\$234.00	\$354.00	17 & 18 Jun	11 & 12 Aug 6 & 7 Oct 9 & 10 Dec
Strategic Thinking and Planning TGS-2025054965 (Funding Till 07-05-2027)	16 hrs (2-day) 9am - 6pm	\$800	\$72.00	\$312.00	\$472.00	4 & 5 May	8 & 9 Jun 15 & 16 Jun
Systems Thinking for Professional Growth TGS-2025059851 (Funding Till 21-10-2027)	16 hrs (2-day) 9am - 6pm	\$950	\$85.50	\$370.50	\$560.50	28 & 29 May	
Service Excellence							
WSQ Establish Excellent Relationships for Customer Confidence TGS-2019504044 (Funding till 22-08-2027)	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50	22 & 23 Jun	6 & 7 Aug 7 & 8 Oct 7 & 8 Dec
WSQ Service Innovation TGS-2019504190 (Funding till 07-08-2027)	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50	15 & 16 Jun	18 & 19 Aug 19 & 20 Oct 16 & 17 Dec
WSQ Engage Service Excellence TGS-2019504524 (Funding till 22-08-2027)	16 hrs (2-day) 9am - 6pm	\$450	\$40.50	\$175.50	\$265.50	11 & 12 May	28 & 29 Jul 29 & 30 Sep 26 & 27 Nov
WSQ Achieve Service Vision TGS-2019504422 (Funding till 25-08-2027)	8 hrs (1-day) 9am - 6pm	\$200	\$18.00	\$78.00	\$118.00	12 Jun	24 Aug 26 Oct 21 Dec
Business							
WSQ Implement FlexiWork Arrangement TGS-2024049137 (Funding till 18-09-2026)	8 hrs (1-day) 9am - 6pm	\$400	\$36.00	\$156.00	\$236.00	Dates Available Upon Request	
Boosting Sales with a Game Changing Selling Strategy TGS-2025059447 (Funding till 24-09-2027)	16 hrs (2-day) 9am - 6pm	\$1,200	\$108.00	\$468.00	\$708.00	4 & 5 May	1 & 2 Jun
Finance for Non-financial Managers TGS-2025059445 (Funding till 24-09-2027)	16 hrs (2-day) 9am - 6pm	\$800	\$72.00	\$312.00	\$472.00	18 & 19 May	15 & 16 Jun



SFDW 2.0 COURSES

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Course Title	Course Duration	Full Fee	9% GST (based on 30% of full fee)	SME OR Singaporean Age 40 & above: Up to 90% Funding	Non-SME OR Singaporean Age 21-39 OR PR: Up to 70% Funding	Dates							
						2026							
SkillsFuture Digital Workplace 2.0 (Generic) TGS-2023037496 (Funding till 31-12-2027)	15 hrs (2-day) 9am - 5.30pm	\$530.00	\$14.31	\$67.31	\$173.31	7 & 8 May 16 & 23 May 25 & 26 May	11 & 12 Jun 13 & 20 Jun 29 & 30 Jun	3 & 4 Jul 12 & 19 Jul 24 & 25 Jul	4 & 5 Aug 2 & 16 Aug 21 & 22 Aug 20 & 21 Aug	2 & 3 Sep 13 & 20 Sep 12 & 19 Sep 28 & 29 Sep	5 & 6 Oct 11 & 18 Oct 29 & 30 Oct	5 & 6 Nov 15 & 22 Nov 26 & 27 Nov	3 & 4 Dec 6 & 13 Dec 18 & 19 Dec
SkillsFuture Digital Workplace 2.0 (Retail) TGS-2023037501 (Funding till 31-12-2027)	15 hrs (2-day) 9am - 5.30pm	\$530.00	\$14.31	\$67.31	\$173.31		7 & 8 Jul		23 & 24 Sep		5 & 6 Nov		
SkillsFuture Digital Workplace 2.0 (Manufacturing) TGS-2023037501 (Funding till 31-12-2027)	15 hrs (2-day) 9am - 5.30pm	\$530.00	\$14.31	\$67.31	\$173.31	Dates Available Upon Request							
SkillsFuture Digital Workplace 2.0 (Built Environment) TGS-2023037504 (Funding till 31-12-2027)	15 hrs (2-day) 9am - 5.30pm	\$530.00	\$14.31	\$67.31	\$173.31			4 & 5 Aug		14 & 15 Oct			3 & 4 Dec
SkillsFuture Digital Workplace 2.0 (Food Services) TGS-2023037504 (Funding till 31-12-2027)	15 hrs (2-day) 9am - 5.30pm	\$530.00	\$14.31	\$67.31	\$173.31		22 & 23 Jul		9 & 10 Sep		5 & 6 Nov		
SkillsFuture Digital Workplace 2.0 (Tourism) TGS-2023037500 (Funding till 31-12-2027)	15 hrs (2-day) 9am - 5.30pm	\$530.00	\$14.31	\$67.31	\$173.31	Dates Available Upon Request							
SkillsFuture Digital Workplace 2.0 (Transportation) TGS-2023037499 (Funding till 31-12-2027)	15 hrs (2-day) 9am - 5.30pm	\$530.00	\$14.31	\$67.31	\$173.31	Dates Available Upon Request							



ICDL NON-FUNDED COURSES

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ICDL Non-Funded Courses	Duration	Full Fee	9% GST (based on full fee)	Nett Fee Payable	Dates											
					2026											
ICDL - Perform Presentation Functions (Microsoft PowerPoint) Core Level 2-days	17 hrs (2-days) 8.30am - 6pm	\$390	\$35.10	\$425.10	13 & 14 Apr		8 & 9 Jun		13 & 14 Aug		12 & 13 Oct		17 & 18 Dec			
ICDL - Perform Presentation Functions (PowerPoint 2016/2019) EC	24 hrs (3-days)	\$500	\$45.00	\$545.00												
ICDL - Perform Advanced Presentation Functions (Advanced PowerPoint 2016/2019) EC	17 hrs (2-days)	\$490	\$44.10	\$534.10												
ICDL - Perform Advanced Presentation Functions (Microsoft PowerPoint) Advanced Level 3-days	24 hrs (3-days) 8.30am - 6pm	\$600	\$54.00	\$654.00	15 to 17 Apr		9 to 11 Jun									
ICDL - Perform Word Processing Functions (Microsoft Word) Core Level 2-days	17 hrs (2-days) 8.30am - 6pm	\$390	\$35.10	\$425.10												
ICDL - Perform Word Processing Functions (Word 2016/2019) EC	24 hrs (3-days)	\$500	\$45.00	\$545.00												
ICDL - Perform Advanced Word Processing Functions (Advanced Word 2016/2019) EC	17 hrs (2-days)	\$490	\$44.10	\$534.10												
ICDL - Perform Advanced Word Processing Functions (Advanced Word) 3-days	24 hrs (3-days) 8.30am - 6pm	\$600	\$54.00	\$654.00		6 to 8 May										
ICDL - Perform Spreadsheet Functions (Microsoft Excel) Core Level 2-days	17 hrs (2-days) 8.30am - 6pm	\$390	\$35.10	\$425.10	6 & 7 Apr 23 & 24 Apr	11 & 12 May 25 & 26 May	8 & 9 Jun 29 & 30 Jun	9 & 10 Jul 20 & 21 Jul	27 & 28 Aug	24 & 25 Sep	28 & 29 Oct	19 & 20 Nov	15 & 16 Dec			
ICDL - Perform Advanced Spreadsheet Functions (Microsoft Excel) Advanced Level 2-days	17 hrs (2-days) 8.30am - 6pm	\$490	\$44.10	\$534.10	1 & 2 Apr	4 & 5 May	2 & 3 Jun	1 & 2 Jul	3 & 4 Aug	3 & 4 Sep	5 & 6 Oct	2 & 3 Nov	1 & 2 Dec			
ICDL - Perform Advanced Spreadsheet Functions (Microsoft Excel) Advanced Level 3-days	24 hrs (3-days) 8.30am - 6pm	\$600	\$54.00	\$654.00	8 to 10 Apr 20 to 22 Apr	6 to 8 May 20 to 22 May	10 to 12 Jun 26, 29 & 30 Jun	22 - 24	21 - 23 Sep		16 - 18 Nov					
ICDL Data Analytics – Foundation	16 hrs (2-days) 8.30am - 5.30pm	\$490	\$44.10	\$534.10	8 & 9 Apr	11 & 12 May	3 & 4 Jun 26	6 & 7 Jul	11 & 12 Aug	1 & 2 Sep	8 & 9 Oct	4 & 5 Nov	9 & 10 Dec			
ICDL Computing	16 hrs (2-days)	\$490	\$44.10	\$534.10												
Demonstrate Secure Use of IT (ICDL Certification Module: Secure Use of IT)	16 hrs (2-days)	\$390	\$35.10	\$425.10												
ICDL Insights - Internet of Things	8 hrs (1day)	\$400	\$36.00	\$436.00												
ICDL Insights - Cloud Computing	8 hrs (1day)	\$400	\$36.00	\$436.00												
ICDL Digital Marketing (E-Commerce Campaign Management)	16 hrs (2-days) 8.30am - 5.30pm	\$480	\$43.20	\$523.20	9 & 10 Apr	21 & 22 May	15 & 16 Jun	15 & 16								



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					2026	
Mastering Excel with AI and Copilot	8 hrs (1-day) 9am - 6pm	\$380	\$34.20	\$414.20	1 Apr	20-May 12 Jun
Dashboard with Power Query	8 hrs (1-day) 9am - 6pm	\$380	\$34.20	\$414.20	6 Apr	15 May 11 Jun
Power Query & Power Pivot (Excel 365)	8 hrs (1-day) 9am - 6pm	\$380	\$34.20	\$414.20	24 Apr	22 May 19 Jun
2 days - Visual Basic Application for Excel 2016	15 hrs (2-day) 9am - 5.30pm	\$650	\$58.50	\$708.50	27 & 28 Apr	25 & 26 May 29 & 30 Jun
Visual Basic Application for Access	15 hrs (2-day) 9am - 5.30pm	\$600	\$54.00	\$654.00	27 & 28 Apr	11 & 12 Mar 8 & 9 Jun
Data Visualisation with Excel Dashboards	8 hrs (1-day) 9am - 6pm	\$320	\$28.80	\$348.80	2 Apr	8 May 2 Jun 2 Jul 7 Aug 3 Sep 9 Oct 6 Nov 3 Dec
Reporting with Pivot Table and Pivot Chart	8 hrs (1-day) 9am - 6pm	\$300	\$27.00	\$327.00	15 Apr	22 May 22 Jun
Reporting with Pivot Table and Pivot Chart (E-Learning) Online (Zoom)	8 hrs (1-day) 9am - 6pm	\$300	\$27.00	\$327.00	Dates Available Upon Request	
Leveraging Functions and Formulas using MS Excel	8 hrs (1-day) 9am - 6pm	\$300	\$27.00	\$327.00	10 Apr	7 May 8 Jun 3 Jul 5 Aug 9 Sep 6 Oct 13 Nov 4 Dec
Effective Data Analysis Skills using MS Excel	8 hrs (1-day) 9am - 6pm	\$300	\$27.00	\$327.00	9 Apr	18 May 5 Jun 6 Aug 1 Oct 8 Dec
01 day - Designing Impactful Executive Presentation using PowerPoint	8 hrs (1-day) 9am - 6pm	\$320	\$28.80	\$348.80	27 Apr	4 May 24 Jun 1 Jul 4 Sep 3 Nov
Impressive Images and Diagrams in PowerPoint	8 hrs (1-day) 9am - 6pm	\$300	\$27.00	\$327.00	22 Apr	15 May 29 Jun
Infographics Made Easy	7 hrs (1-day) 9am - 5pm	\$300	\$27.00	\$327.00	24 Apr	8 May 8 Jun
01 day - Microsoft Outlook 2016	8 hrs (1-day) 9am - 6pm	\$280	\$25.20	\$305.20	24 Apr	6 May 19 Jun
Business Communication via Email & Letter	7 hrs (1-day) 9am - 5pm	\$300	\$27.00	\$327	10 Apr	5 Jun 7 Aug 2 Oct 11 Dec
Telephone Etiquette and Techniques	8 hrs (1-day) 9am - 6pm	\$300	\$27.00	\$327	8 Apr	4 Jun
Telephone Etiquette and Techniques (Online Training)	8 hrs (1-day) 9am - 6pm	\$300	\$27.00	\$327	Dates Available Upon Request	
Administer Goods and Services Tax (GST) in Singapore	8 hrs (1-day) 9am - 6pm	\$350	\$31.50	\$381.50	10 Apr	9 Jun